



INVITATION TO TENDER

TENDER NO. RACIDA-ETH/BORESHA-NABAD/11-2026

**PROPOSED CONSTRUCTION OF NEW MARKET BLOCK AT DOLLO ADO
WOREDA**

CLOSING DATE: 5TH OCTOBER 2026 AT 1600 HRS

LETTER OF INVITATION TO TENDER

TENDER NO. RACIDA-ETH/BORESHA-NABAD/11-2026

Introduction

Rural Agency for Community Development and Assistance (RACIDA) is a premier regional not-for-profit organization. Since its founding in 2001, RACIDA has worked to build the resilience of vulnerable communities living in Arid and Semi-Arid Lands (ASALs) of Somalia, Somalia and Ethiopia

Invitation to Tender

RACIDA invites sealed bids for the **PROPOSED CONSTRUCTION OF NEW MARKET BLOCK AT DOLLO ADO WOREDA** whose specifications are detailed in the Tender Documents. Interested and eligible bidders may access the document through RACIDA website at <https://www.racida.org/calls-for-proposals/> to inspect, review and submit their proposal for free of charge.

Completed set of documents sealed in a plain envelope and clearly addressed to:

THE PROCUREMENT COMMITTEE

TENDER NO. TENDER NO. RACIDA-ETH/BORESHA-NABAD/11-2026

TENDER NAME: PROPOSED CONSTRUCTION OF NEW MARKET BLOCK AT DOLLO ADO WOREDA

Should be dropped in the tender box situated at RACIDA' s:

DOLLO ADO OFFICE: ROAD TOWARDS DANISH REFUGEE COUNCIL NEXT TO WFP DOLLO ADO OFFICE

Closing Date for Submission of ITT

No late submissions of ITT will be accepted. Bidders are therefore advised to ensure that they have taken all steps to submit their Tenders in advance of the closing date and time, so that it is received not later than **5TH OCTOBER 2026 AT 1600 HRS**

RACIDA may, at its own discretion, extend this closing date for the submission of ITT by notifying all bidders thereof.

Notes:

- Bid offers submitted via email will not be accepted
- RACIDA reserves the right to accept or reject any application, tender, or proposal, in whole or in part, and is under no obligation to provide reasons for its decision.
- All submissions done as joint ventures will be automatically disqualified
- There will be an online public opening of bids, and this will be communicated to bidders who shall have submitted and recorded on the bid reception list.

Instructions to Bidders

In submitting the tender, the bidder accepts in full and without restriction the special and general conditions governing this contract as the sole basis of this ITT procedure, whatever his own conditions of service/sale may be, which hereby waives.

Bidders are expected to examine carefully and comply with all instructions, forms, provisions, and specifications contained in this ITT document.

1. Failure to submit an offer containing all the required information and documentation within the deadline specified will lead to the rejection of the bid.
2. No account can be taken of any reservation in ITT as regards the document; any reservation will result in the immediate rejection of the ITT without further evaluation.
3. Bidders' quotes should be net inclusive of all taxes, must be in ETB, and shall remain valid for at least ninety (90) days from the closing date of the tender.
4. Bids must be accompanied by a bid security in the form and amount specified in the Tender Documents. The bid security must be valid for at least a period of thirty (90) days from the date of the tender closing
5. Bidders must submit a proposed Works Program.
6. Please note that the contract period will be Eight (8) weeks.
7. Bidders MUST comply with "Instructions to Bidders" in the Tender Documents.
8. Bidders MUST fill in all the forms in this Tender Document.
9. Bidders MUST submit detailed technical specifications as requested in the Tender Document.
10. Completed Tender documents are to be enclosed in plain, sealed envelopes marked with the Tender name and Tender Number, in accordance with the Instructions to Tenders in the tender documents and must be deposited in the tender box at RACIDA office(s) on or before the date specified in the advertisement.

Call for Tenders Schedule:

ACTIVITY	DATE/Details	TIME
Tender Issue Date	21 st September 2026	N/A
Deadline for request for any clarifications from RACIDA procurement	24 th September 2026	Before 1600hrs
Channel for request for clarification	procurement@racida.org	Email
Last date on which clarifications are issued by RACIDA	28 th September 2026	By 1600hrs
Deadline for submission of tenders (receiving date, not sending date)	5 th October 2026	By 1600hrs
Tender opening session by RACIDA	TBA	
Notification of award to the successful tenderer	TBA	

Scope of Works

The scope of work involves Constructing and developing a market block for the use by the community members in their day-to-day livelihood in Dollow Ado, Liiban Zone.

Required Bid Components

Each bid must include:

- A completed Form of Tender.
- A Comprehensive Works Program (8-week timeline).
- Filled BOQ
- All required forms as per forms specified.

- Detailed technical proposal as per evaluation criteria.
- Any other specified requirement(s)

Evaluation Criteria

There are two levels of evaluation criteria subjected to bids for the PROPOSED CONSTRUCTION OF NEW MARKET BLOCK AT DOLLOW ADO WOREDA

- 1.) Mandatory Requirements – Non-Graded
- 2.) Technical evaluation – Max Score 100

MANDATORY REQUIREMENT

This is a compulsory requirement and if a bidder fails to meet any of the mandatory requirements, it is deemed non-responsive. The following table shows the mandatory requirements

S/NO	REQUIRED DOCUMENTS	YES	NO
1	Copy of Certificate of incorporation		
2	Copy of Valid Tax Compliance certificate		
3	Current and valid Business Permit		
4	2 % Bid Bond		
5	Company registration Certificate		
7	Proof of Financial Health to Fund the works (Copies of Audited Financial Reports for last two years or stamped latest bank statement or Valid letter of credit from a reputable bank) 2024 and 2025		
8	RACIDA Declaration of compliance		
9.	Duly Completed Tender Document		
10	IDs of directors		
11	CV's and Certificates of Key Personnel		
12	Provision of duplicate copy of submitted tender document		
	VERDICT (ACCEPT/REJECT)		

Technical Evaluation

This is also a must for a firm or company to have and if a company fails to attain 70% of the technical requirements, it will not proceed to financial evaluation.

The following table shows the technical requirements.

No.	Evaluation Criteria	Max Score
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1	<u>Technical Experience:</u> • Evidence of at least 3 similar project involving construction of market blocks and stalls in the last 3-5 years. • At least 3 supporting contracts, Award letters, or Completion certificate for similar Works. • Documentation demonstrating at least 3 works of comparable value and scope. • Evidence of similar work carried out in ASAL areas (e.g Liiban Zone,) with comparable terrain and complexity. • Evidence of adherence to quality and safety standard on previously completed construction project.	25
2	<u>CVs of Key Personnel:</u> • Project Manager: BSc Civil/Structural Engineering, registered with EACE, 8 years' experience managing general construction of concrete/masonry structures and stakeholder coordination. • Site Superior: Diploma in Civil Engineering or related field, with at least 5 years' experience supervising general construction. • Welder/Fabrication Technician: Certified in Fabrication/Welding, with at least 3 years experience in construction. • Masonry Technician : Diploma/Degree in masonry, 3+ years' experience, relevant professional body registered. • Electrical Technician: Diploma/Degree in Electrical Engineering, registered with relevant body, 3 years' experience in water system electrical installations and maintenance.	20

	Plumber / Pipefitter: Certificate/Diploma in Plumbing/Mechanical, registered with relevant body, 3–5 years' experience installing pipelines, valves, and connections for water supply systems.	
3	Equipment & Machinery: Provide evidence of ownership/lease of essential and other general construction equipment. Submit logbooks or lease agreements.	15
4	Methodology / Work Plan: Provide detailed technical proposal including: - Understanding of the assignment - Implementation approach - Risk mitigation measures - Environmental & safety protocols - Quality assurance mechanisms - Work sequencing and timelines	35
5	Financial Capacity: Provide evidence of financial capability to execute the project: - Certified bank statements or - Audited financial reports or - Bank letter of credit or financial support	5
	GRAND TOTAL SCORE	100

***Note:** Only bidders who score a minimum of 70- marks proceed to financial evaluation*

Criteria Award

Award will be to lowest technically responsive bid provided it meets the budget confines.

PROPOSED CONSTRUCTION OF NEW MARKET BLOCK AT DOLLOW ADO WOREDA

Introduction

Rural Agency for Community Development and Assistance (RACIDA) has been operational in Somali region for over 19 years, focusing on strengthening the resilience of rural pastoralist communities. This aligns with the organization's core mandate of promoting self-reliance and sustainable livelihoods through improved natural resource management and enhanced socio-economic systems.

The proposed project involves the construction of a market block to support the livelihood of the community by ensuring hygienic sites for the community to earn their livelihood. The structure will provide the vendors with suitable site for the sale of their commodities and provide services required by the residents of Dollow Ado.

The region is predominantly inhabited by ethnic Somali communities, where clan structures play a central role in social organization and resource governance. The local economy is largely dependent on pastoralism, which remains highly vulnerable to climatic shocks, particularly recurrent droughts.

Background

The region experiences a predominantly hot and arid climate, with temperatures frequently exceeding 30°C and annual rainfall ranging between 255 mm and 270 mm. Rainfall is bimodal and typically occurs during the short rainy seasons of April–May and October–November. The erratic and limited nature of rainfall contributes to chronic water scarcity, significantly affecting domestic water supply, livestock production, and small-scale agriculture.

Pastoralism remains the primary livelihood activity, supported by livestock rearing adapted to the harsh climatic conditions. However, recurrent droughts, inadequate water infrastructure, and competition over limited natural resources have led to persistent food insecurity and heightened vulnerability among communities.

The region continues to face multiple development challenges, including inadequate access to safe water, sanitation facilities, healthcare services, and education. Additionally, insecurity linked to cross-border dynamics and inter-clan conflicts poses ongoing risks to development efforts.

Despite these constraints, the region presents significant opportunities for sustainable development through strategic investments in water resource management, renewable energy solutions, and climate-resilient infrastructure. Strengthening WASH services remains a priority intervention area, given its direct impact on public health, nutrition outcomes and overall community resilience.

PRICE SCHEDULE

The rates and prices inserted in the Bills of Quantities/Price Schedule are to be the full inclusive costs of the works, described under the items, complete in place and in accordance with the specifications, including costs, expenses and taxes which may be required in and for the construction of the works described, together with any temporary works and installations which may be necessary and all general risks, liabilities and obligations set forth or implied in the documents

PROPOSED CONSTRUCTION OF NEW MARKET BLOCK AT DOLLOW ADO WOREDA

Specification and Bill of quantities for the Construction of Market Blocks at Dollow Ado Town					
S/N	Description of work	Unit	Quantity	Rate	Total
	<u>A. SUB STRUCTURE</u>				
	<u>Preliminaries</u>				
1.00					
1.10	Obtain a formal letter/permit letter approval from the local authority/ Municipality office confirming land use authorization and allowing the application for all required construction permits.	Item	1		
1.20	Provide and erect one (1) publicity signboard as shall be directed by the project supervisor	Item	1		
	<u>2. EXCAVATION AND EARTH WORK</u>				
	Site clearance and removal of existing debris and and Setting out of building	m ²	544.00		
1.2	Trench excavation for masonry foundation in hard rock to a depth not exceeding 80cm with a width 40cm starting for cleared ground floor.	m ³	48.00		
1.3	Bulk excavation under foundation for a depth of 40cm.	m ³	24.00		
1.4	25cm thick basaltic or equivalent stone hard core underfloor slab well rolled, consolidated and blinded with crushed stone and gravel. The work includes Supply of materials and executing all necessary works as directed by the engineer.	m ²	60.00		
1.5	Back fill under hard core with selected soil from out sited well compacted,rolled and compressed in layer not exceeding 20cm.	m3	3		
1.6	Cart away remaining excavated earth material and deposit within site as directed.	m3	5.3		
	Total carried to Summary				-
	<u>2. CONCRETE WORK</u>				

2.1	Reinforced concrete of class C-25 with minimum cement content of 360 kg/m ³ cast insite into well braced form work and vibrated around rod reinforcement bars. (Formwork and reinforcement measured separately).The work includes Supply of materials and excuting all necessary works as directed by the engineer.				
	a) In grade beams of x-section 40 x 30 cm thick	m ³	30.24		
	b) In ground floor slab reinforced concrete of 10 cm thickness including stairs and veranda	m ³	16.32		
2.2	Supply and assemble well braced, square at corners and plumb vertical formwork as per the structural drawings.The work includes Supply of materials and excuting all necessary works as directed by the engineer.				
	a) Grade beam	m ²	125.00		
2.3	Reinforcement steel bars according to the structural drawings, Price includes Supply, cutting, Bending, Placing in position and tying with soft iron wire.				
	a) Dia 6mm plain bar (Stirrups)	Kg	129.00		
	b) Dia 12mm Deformed bar (grade beam)	Kg	200.00		
	Total carried to Summary				-
	<u>3. Masonry work</u>				
3.1	50 cm thick hard trachytic roughly dressed stone masonry foundation wall ground level bedded 60 cm below OGL in cement mortar mix(1:3).The work includes Supply of materials and excuting all necessary works as directed by the engineer.The work includes anti-termite treatment of the foundation soil prior to placing the masonry foundation.	m ³	86.60		
3.2	Ditto as item 3.1 but 40 cm above ground level.	m ³	86.60		
3.3.	Stairs, Ramp and Veranda	m ³	23.00		

	Total carried to Summary				-
	A. Total SUB STRUCTURE				-
	<u>B. SUPER STRUCTURE</u>				
	<u>1. CONCRETE WORK</u>				
1.1	Reinforced concrete of class C-25 with minimum cement content of 360 kg/m ³ cast insite into well braced form work and vibrated around rod reinforcement bars. (Formwork and reinforcement measured separately)The work inculdes Supply of materials and excuting all necessary works as directed by the engineer.				
	a)In elavation column of 30x25cm thick	m ³	11,24		
	d) In Top tie beam of 30x25 cm thick	m ³	-		
	e) In Lintel of 7 cm thick	m ³	5.50		
1.2	Supply and assemble well braced, square at corners and plumb vertical formwork as per the structural drawings.The work inculdes Supply of materials and excuting all necessary works as directed by the engineer.				
	a) For elevation column	m ²	125.00		
	b) For Lintel and top tie beam	m ²	80.00		
1.3	Reinforcment steel bars according to the structural drawings,Price includes Supply,cutting, Bending, Placing in postion and tying with soft iron wire.				
	a) Dia 6mm plain bar (stirupps for coulums and tie beam)	Kg	340.00		
	b) Dia 12 mm Deformed bar (for top tie beam and elevation columns,Footings)	Kg	650.00		
	Total carried to Summary				
	<u>2. BLOCK WORK</u>				
2.1	20cm Class 'B' HCB Block partition work with cement mortar of (1:3) mix. in lower 2 meters	m ²	304.00		

2.2	Supply and erect or install 40 RHS metal post with a diameter 80cm with vertical height of 4.00 mt and 60 embaded to the ground masonry casted with mass concrete to stand as per the drawing. The work includes cutting and fixing , and all necessary work as directed by the Engineer.	Pcs	40		
2.3	Supply and fixed with 3 mm welded wire mesh, 2 m high and Additional wire mesh for laps/wastage around the blocks all neccessary works included	m2	319		
	Total carried to Summary				
	3. ROOFING				
3.1	Supply Eucalyptus main rafters/roof truss members 1200mm,1000mm dia Eucalyptus vertical/diagonal members and 2 m c/c including purlins of 75 x 50cm to anchor roofing sheets. Horizontal member and ties with the Horizontal RHS member very well using all the necessary materials . The work includes supply of all materials ,cutting and fixing and all necessary work as directed by the Engineer	M	880.00		
	Supply and fix wooden purlin of 75*50cm to anchor roofing sets	M	816.00		
3.2	Supply and cover the roof with CGI sheets 32 gauge with corresponding roofing ridge. The work includes supply of material, labor as per the drawing and all necessary work as directed by the engineer.	m ²	640.00		
3.3.	Supply and fix 25x2.5cm kararo or equivalent facia board including thee coats of weather resistant paint.	m	152.00		
	Total carried to Summary				-
	4. WINDOW AND DOOR				
4.1	Supply and fix CIS Guage Doors with Dimension 2.1m X 0.9m including , Door frame, hinges, locks and handles with all its accessories as per the drawing.	Pcs	70.00		
	Total carried to Summary				

	<u>5. Finishing</u>				
	Finishing work shall include all surface pre-cleaning, preparation,application of the finish, polishing & cleaning at the end of the finishing work.The work inculdes Supply of materials and excuting all necessary works as directed by the engineer.				
5.1	Apply three coats of plastering to masonry walls and Internal ,Lintel and columns surface in cement and sand mortar mix (1:3)				
5.20	Apply cement mortar pointing to:				
	a) Exposed stone masonry.	m ²	21.00		
	b)External elevation masonry wall surface	m ²	61.00		
	<u>6.Painting</u>				
6.1	Apply three coats of plastic or syntetic paint after the necessary prime coating to:				
6.2	Painting to exposed column and beam & Wall.	m ²	110.00		
	Total carried to Summary				-
	Total Summary				
	VAT 15%				
	Grand Total				

Summary price for the sites.

SITE	AMOUNT (ETB)
<u>RACIDA-ETH/BORESHA-NABAD/11-2026</u> PROPOSED CONSTRUCTION OF NEW MARKET BLOCK AT DOLLOW ADO WOREDA	

Note: All Prices quoted shall include VAT

NOTE:

The sites can be accessed through the main road from Dollow Addo town to Suftu and Wadhluhubo Village along river Dawa



Market Construction
Drawing Design.pdf

DECLARATION FORM

To

Date

The Tenderer i.e. _____ (*name and address*) Declare the following:

- a) Has not been debarred from participating in the public procurement.
- b) Has not been involved and will not be involved in corruption and fraudulent practices regarding public procurement

Title

Signature

Date

(To be signed by authorized representative and officially stamped)

FORM OF TENDERER

TENDER NO. TENDER NO. RACIDA-ETH/BORESHA-NABAD/11-2026

The Procurement Committee,

Rural Agency for Community Development and Assistance – RACIDA

Email Address: procurement@racida.org

Dollo Ado, Ethiopia, Main Office

TENDER: PROPOSED CONSTRUCTION OF NEW MARKET BLOCK AT DOLLO ADO WOREDA

In accordance with the Instructions to Tenderers, Conditions of Contract, Specifications and Bills of Quantities for the execution of the above-named Works, we, the undersigned, offer to rehabilitate and complete such Works and remedy any defects therein for the sum of:

ETB.....*[Amount in figures]*

ETB.....
.....*[Amount in words]*

1. We undertake, if our tender is accepted, to commence the works as soon as is reasonably possible after the receipt of the management's notice to commence, and to complete the whole of the works comprised in the Contract within the time stated in the Conditions of Contract.
2. We agree to abide by this tender for a period of 90 days from the date of the tender opening and shall remain binding upon us and may be accepted at any time before the expiry of that period.
3. Unless and until a formal Agreement is prepared for all the procurement and technical guidance that is the structural drawings provided below as a sample and executed this tender together with your written acceptance thereof, shall constitute a binding Contract between us.
4. We understand that you are not bound to accept the lowest evaluated cost Tender, the Most Advantageous Tender or any other Tender that you may receive;
5. We have examined and have no reservations to the tender document, including any Addenda that can be issued in accordance with this ITT
6. We have not been suspended nor declared ineligible by any Procuring Entity based on performance or any fraudulent or prohibited activity(s)
7. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption.
8. We hereby certify and confirm that the tender is genuine, non-collusive and made with the intention of accepting the contract if awarded.

Dated this day of20.....

Signaturein the capacity of

duly authorized to sign tenders for and on behalf of:

...../Address of Tenderer/

VAT CERTIFICATE No

Signature

or sums not exceeding in total an amount of _____
(_____) upon receipt by us of
the Beneficiary's complying demand, supported by the Beneficiary's statement, whether in the demand itself or
a separate signed document accompanying or identifying the demand, stating that either the Applicant:

- b) Has withdrawn its Tender during the period of Tender validity set forth in the Applicant's Letter of Tender (“the Tender Validity Period”), or any extension thereto provided by the Applicant; or
- c) Having been notified of the acceptance of its Tender by the Beneficiary during the Tender Validity Period or any extension there to provided by the Applicant,
 - i. Has failed to execute the contract agreement, or
 - ii. Has failed to furnish the Performance.

This guarantee will expire:

- a) If the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or
- b) If the Applicant is not the successful Tenderer, upon the earlier of
 - i. Our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or
 - ii. Thirty days after the end of the Tender Validity Period.

Consequently, any demand for payment under this guarantee must be received by us at the office indicated below
onor before that date.

Signature(s) _____

Seal _____

TENDER QUESTIONNAIRE

Please fill in block letters.

Full names of

Tenderer:.....

Full address of Tenderer to which tender correspondence is to be sent (unless an agent has been appointed below):.....

Telephone number (s) of

Tenderer.....

Email Address of

Tenderer:.....

Name of Tenderer's representative to be contacted on matters of the tender during the tender period:.....
.....

Details of Tenderer's nominated agent (if any) to receive tender notices.

This is essential if the Tenderer does not have his registered address in Ethiopia (name, address, telephone, telex):.....
.....
.....
.....

Signature of Tenderer _____

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2(c) and (2d) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 1 – General

Business Name

Location of business premises: Country/Town.....

Plot No..... Street/Road

Postal Address.....Tel No.....

Nature of Business.....

Current Trade Licence No..... Expiring date.....

Maximum value of business which you can handle at any time:

ETB Shillings.....

Name of your bankers.....

Branch.....

Part 2 (a) – Sole Proprietor

Your name in full..... Age.....

Nationality..... Country of Origin.....

Citizenship details

Part 2 (b) – Partnership

Give details of partners as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>Shares</i>
1.				
2.				
3.				
4.				

Part 2(c) – Registered Company

Private or Public

State the nominal and issued capita of the company:

Nominal ETB.

Issued ETB.

Give details of all directors as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details*</i>	<i>Shares</i>
1.				
2.				
3.				
4.				

Part 2(d) Interest in the Firm:

Is there any person/persons in the employment of Rural Agency for Community Development and Assistance WHO has interest in this firm? Yes/No.....(Delete as necessary)

I certify that the above information is correct.

.....
Title

.....
Signature

.....
Date

** Attach proof of citizenship*

KEY PERSONNEL

Qualifications and experience of key personnel proposed for administration and execution of the Contract. **(Signed CVs and copies of certificates MUST be attach)**

NO.	POSITION	NAME	QUALIFICATION	YEARS OF EXPERIENCE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

I certify that the above information is correct.

.....

Title

.....

Signature

.....

Date

SCHEDULE OF CONTRACTS COMPLETED IN THE LAST FIVE (3) YEARS

Work performed on works of a similar nature, complexity and volume over the last 3 years. **(Copies of Completion Certificates, Handing over Certificates or Final payment MUST be attached as proof).**

PROJECT NAME	NAME OF CLIENT	TYPE OF WORK	YEARS OF COMPLETION	VALUE OF CONTRACT (ETB)

I certify that the above works were successfully carried out and completed by ourselves.

.....
Title

.....
Signature

.....
Date

SCHEDULE OF ON-GOING PROJECTS

Details of on-going or committed projects, including expected completion date.

(Copies of letter of offer **MUST** be attached as proof).

PROJECT NAME	NAME OF CLIENT	CONTRACT SUM	% COMPLETED	COMPLETION DATE

I certify that the above works are currently being carried out by ourselves.

Title..... Signature..... Date.....

***NOTES TO THE TENDERERS ON THE QUESTIONNAIRE**

- 3. Bidders shall attach their copies of the National Identity Card/ Passport*
- 2. The address and contact person of the Tendered provided above shall at all times be used for purposes of this tender.*
- 3. The details on this Form are essential and compulsory for all Tenderers. Failure to provide all the information requested shall lead to the Tenderer's disqualification**

