



TENDER NO. RACIDA/ELEVATE-KEN/OO2/2025

**CONSTRUCTION OF ONE 48M³ ELEVATED STEEL TANK IN GADUDIA WATER
PROJECT IN MANDERA COUNTY**

CLOSING DATE: 13th OCTOBER, 2025 AT 4.30 PM

LETTER OF INVITATION TO TENDER

TENDER NO. RACIDA/ELEVATE-KEN/002/2025

Rural Agency for community development and assistance RACIDA invites sealed tenders for the proposed rehabilitation of water projects in mandera county whose specifications are detailed in the Tender Documents. Interested and eligible bidders may inspect, review and submit their proposal of the same free of charge. Bidders who choose to bid should submit their applications to the procurement department.

Please note that:-

1. Bidders quotes should be inclusive of all taxes, must be in Kenya Shillings and shall remain valid for at least ninety (90) days from the closing date of the tender.
2. Bids must be accompanied by a bid security in the form and amount specified in the Tender Documents. The bid security must be valid for at least a period of thirty (90) days from the date of the tender opening.
3. Bidders must submit a proposed Works Programme, failure to which the tender will be non-responsive. Please note that the contract period will be Nine (9) weeks.
4. Bidders MUST comply with Section A (Instructions to Tenderers) of the Tender Documents.
5. Bidders MUST fill all the forms in Section of the Tender Document except the Performance Bank Guarantee form and the Bank Guarantee for Advance Payment Form. Failure To Fill The Forms Comprehensively Will Render The Bid Non- Responsive.
6. Bidders MUST submit with their offer detailed technical specifications, technical data for the products they intend to supply as requested in the Tender Document.
7. Completed Tender documents are to be enclosed in plain, sealed envelopes marked with the Tender name: **Construction of one 48M³ elevated steel tank in Gadudia village in mandera east sub county**. Tender no. **RACIDA/ELEVATE-KEN/002/2025** in accordance with the Instructions to Tenders in the tender documents and must be deposited in the tender box in both RACIDA Nairobi office or Mandera office on or before the date specified in the advertisement.

Bids must addressed to:
The Procurement Officer,
Rural Agency for Community Development and Assistnce – RACIDA
 Email Address: procurement@racida.org
Mandera Office:Malkasuftu Road Next to Garanda Hotel.

So as to be received on or before 13th October,2025 at 4.30 PM.

Call for Tenders Schedule:

	DATE	TIME*
Deadline for request for any clarifications from RACIDA	3rd September, 2025	Before 4:30pm
Last date on which clarifications are issued by RACIDA	6th of October, 2025	Before 4 :30pm
Deadline for submission of tenders (receiving date, not sending date)	13th October, 2025	Before 4:30 pm
Tender opening session by RACIDA		
Notification of award to the successful tenderer	TBC	
Signature of the contract	TBC	

8. Tenders will be opened on the 14th October, 2025 in Mandera as specified in the advertisement thereafter in the presence of the candidates or their representatives who choose to attend at the above address.
9. Rural Agency for Community Development and assistance (RACIDA) reserves the right to accept or reject in part or in whole any tender without giving reasons.

FORM OF TENDERER

TENDER No. RACIDA/ELEVATE-KEN/002/2025

The Procurement Officer,
Rural Agency for Community Development and Assistnce – RACIDA
 Email Address: procurement@racida.org
Mandera Office:Malkasuftu Road Next to Garanda Hotel

TENDER No. RACIDA/ELEVATE-KEN/002/2025 CONSTRUCTION OF ONE 48M³ ELEVATED STEEL TANK IN GADUDIA WATER PROJECT IN MANDERA COUNTY

In accordance with the Instructions to Tenderers, Conditions of Contract, Specifications and Bills of Quantities for the execution of the above named Works, we, the undersigned offer to rehabilitate and complete such Works and remedy any defects therein for the sum of:

Kshs *[Amount in figures]*
Kenya Shillings.....
..... *[Amount in words]*

We undertake, if our tender is accepted, to commence the works as soon as is reasonably possible after the receipt of the management’s notice to commence, and to complete the whole of the works comprised in the Contract within the time stated in the Appendix to Conditions of Contract.

1. We agree to abide by this tender for a period of 90 days from the date of tender opening, and shall remain binding upon us and may be accepted at any time before the expiry of that period.
2. Unless and until a formal Agreement is prepared and executed this tender together with your written acceptance thereof, shall constitute a binding Contract between us.
3. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this day of20.....
Signaturein the capacity of

duly authorized to sign tenders for and on behalf of:

..... *[Name of Tenderer]*
of.....*[Address of Tenderer]*

PIN No.

VAT CERTIFICATE No

Witness: Name
Address
Signature

FORM OF TENDER SECURITY

WHEREAS.....

(hereinafter called "the Tenderer"

) has

submitted his tender dated.....for the rehabilitation
of

.....
..... (Name of Contract)

KNOW ALL PEOPLE by these presents that WE.....

g our havin
registered office at

..... (hereinafter called "the Bank"), are b
ound
unto

..... (hereinafter called "the Employer") i
n the
sum of KShs.....

for which payment well and truly to be
made

to the said Employer, the Bank bind itself, its successors and assigns by these presents sealed
with

the Common Seal of the said Bank this.Day of
..... 20.....

THE CONDITIONS of this obligation are:

1. If after tender opening the tenderer withdraws his tender during the period of tender
Validity specified in the instructions to tenderers
Or
2. If the tenderer, having been notified of the acceptance of this tender by the Employer during
the period of tender validity:
 - a. Fails or refuses to execute the form of Agreement in accordance with the Instruc
tions
to Tenderers, if required; or
 - b. Fails or refuses to furnish the Performance Security, in accordance with the
Instructions to Tenderers; or
 - c. Rejects a correction of an arithmetic error in the tender

We undertake to pay to the Employer up to the above amount upon receipt of his first
written

demand, without the Employer having to substantiate his demand, provided that in his deman
d the

Employer will note that the amount claimed by him is due to him, owing to the occurrence of o
ne or

both of the two conditions, specifying the occurred condition or conditions.
This guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the said date.

[Date]

[Signature of the Bank]

[Witness]

[Seal]

PROJECT :

1.INTRODUCTION

RACIDA has worked in Mandera County for more than 19 years and has focused on building the resilience of rural pastoralists' communities in the County. This is in line with the organization's core mandate of enhancing self-reliance and prosperity amongst vulnerable pastoralist communities through the promotion of better livelihood systems and sustainable use of natural resources.

RACIDA with funding from KOICA through International organization for migration (IOM) is implementing the **Empowering Livelihoods and Economic Vitality in Fragile and Conflict Zones (ELEVATE) Project**. The ELEVATE is an integrated project that covers activities in WASH, food security/livelihoods sectors and peacebuilding components in Mandera East and Lafey sub counties of Mandera county.

2. BACKGROUND

Mandera County comprises of 9 sub-counties with an estimated population of 983,222, including 149,582 children under five.¹ Global Acute Malnutrition (GAM) rates in the County have remained consistently above the WHO emergency thresholds (above 15%) over the last 10 years. A nutrition SMART survey conducted in the County in July 2024 showed a GAM rate of 20.6%, a slight improvement from the same period in July 2023 where the GAM rate was recorded as 21.2% although not statistically significant.² The county lies along Kenya's porous border with Somalia and Ethiopia, making it part of a fragile migration corridor prone to insecurity and displacement. The county's population faces severe socioeconomic exclusion, with poverty rates exceeding 70%.³ Overgrazing, deforestation, and the loss of vegetation due to climate change have degraded the region's natural resources, while recurrent droughts have led to severe water and pasture shortages. The UN Office for the Coordination of Humanitarian Affairs (OCHA) reports that Mandera County recorded over 180,000 individuals displaced by drought and conflict between 2021 and 2023, with the majority concentrated in Mandera East and Lafey. These displacements have strained social cohesion, intensified resource-based conflicts, and undermined the economic resilience of host and displaced communities.

Mandera East and Lafey sub-counties in Kenya face intersecting challenges of fragility, conflict, and climate vulnerability. The region is marked by frequent inter-clan conflicts, resource-based clashes, and violent extremism, exacerbated by competition over scarce resources. According to the National Drought Management Authority (NDMA), the region experiences persistent drought, with over 80% of its population relying on pastoralism, a sector highly susceptible to climate shocks. These challenges contribute to widespread displacement, unemployment, and socio-economic marginalization, particularly for vulnerable groups such as women, youth, and persons with disabilities. Inadequate access to water, hygiene, and sanitation services contributes to the spread of diseases such as Acute Watery Diarrhea (AWD). In Mandera County, these problems are often exacerbated by a lack of knowledge of best hygiene practices. Based on RACIDA's Mandera needs assessment, findings reveal

that only 50% of surveyed individuals adhere to at least three of the five critical handwashing occasions. Furthermore, 49% of respondents use water and ash, while another 49% utilize water and soap for handwashing. Merely 2% rely solely on water for handwashing. These statistics underscore the imperative to persist in conducting hygiene promotion campaigns facilitated by trained community health promoters (CHPs).⁴ Given RACIDA's established presence and strong community relationships, the organization is well-positioned to deliver critical assistance, particularly in Mandera East and Lafey sub counties, which have suffered significant devastation from flooding.

PRICE SCHEDULE

The rates and prices inserted in the Bills of Quantities/Price Schedule are to be the full inclusive costs of the works, described under the items, complete in place and in accordance with the specifications, including costs, expenses, and taxes which may be required in and for the construction of the works described, together with any temporary works and installations which may be necessary and all general risks, liabilities and obligations set forth or implied in the documents.

BILL NO.	CONSTRUCTION OF ELEVATED STEEL TANK (CAPACITY 48m3)				
	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Supply and Transport to Site Pressed Steel Galvanised Steel Tank with Cover, minimum Net Storage Capacity 48m ³ (size 4.0m x 4.0m x 3.0m) in accordance with Approved Specifications on and including 10m high galvanised steel U.B and U.C. section tower, including provision of Connections, Vents Base, Plates, Ladder and Platform on all 4 sides, etc. Note: Contractor to submit to the Engineer for approval, detailed design calculations and workshop drawings of all steel work from an approved and reputable Structural Steel Fabricator prior to fabrication and delivery of tank and tower.	Item	L.S		

	Allow for the erection of Tank and Tower and all Assembling, Casting of foundation, Water Proofing, Welding, Drilling Holes, Cleats Bolts and Nuts, Cutting , Fixing Clamps, Ladder, Platform, Paint and all other associated works, all in accordance with Specifications. Contractors rate to include construction of appropriate pad footing foundations for the tank.	Item	L.S		
	Allow for testing, cleansing and sterilising of the Tank and Pipework as specified.	Item	L.S		
	<u>PIPES & FITTINGS</u>				
	Supply, Transport to Site, Store in Secure Place, Transport From Site Store, Install, Test and Commission. Including Jointing Material, Bolts, Gaskets, Packing, Jointing Glue, etc. As applicable				
	<u>Inlet Pipework - Approved GI Pipe Fittings</u>				
	90mm dia. GI Elbow	Nr	2		
	90mm dia. GI "Class C" pipe, 6000mm long	Nr	4		
	90mm dia. GI Union	Nr	2		
	90mm dia. GI Socket	Nr	5		
	110x90mm dia. GI Reducing Socket	Nr	1		
	110mm dia. VJ Coupling	Nr	1		
	<u>Outlet Pipework - Approved GI Pipe Fittings</u>				
	110mm dia. Flanged Bellmouth	Nr	1		
	110mm dia. GI threaded flange	Nr	1		
	110mm dia. GI "Class C" pipe, 6000mm long	Nr	6		
	110mm dia. GI Socket	Nr	5		
	110mm dia. GI Union	Nr	2		
	110mm dia. Gate Valve	Nr	1		
	<u>Overflow and Scour Pipeworks - Approved GI Pipe Fittings</u>				

	110mm dia. Flanged Bellmouth (welded to the base of the tank with water tight joint)	Nr	2		
	110mm dia. GI threaded flange	Nr	4		
	110mm dia. GI "Class C" pipe, 6000mm long	Nr	10		
	110mm dia. GI Socket	Nr	8		
	110mm dia. GI Union	Nr	6		
	110mm dia. Gate Valve	Nr	1		
	110mm dia. Flanged spigot pipe, length 300mm with puddle flange 60mm from the spigot end (Puddle flange welded to tank panel)	Nr	1		
	110mm dia. GI Bend	Nr	4		
	CHAMBERS				
	Note: Items for work in this shall include:- - Excavation, preparation of surfaces, disposal of excavated material, shoring sides of excavation, backfilling and removal of redundant services. - Concrete, Reinforcement, Formwork, Joints, Finishes, Benching, etc. - Tips for disposal of excavated material or debris to be identified by the Contractor in liaison with the Local Authority.				
	Masonry Walling Chamber				
	Provide all materials and construct Valve Outlet Chambers Internal Dimensions 1200mm x 1200mm depth not exceeding 1.5m. Include for supply and fixing of lockable mild steel checkered plate cover & step irons as directed by the Engineer	Nr	1		
	Ditto- but scour and overflow chamber internal dimension 1600 x 1200mm, depth n.e 1.50m	Nr	1		
	Sub-Total				

Summary price

Site	AMONUT (KSH)
TENDER No. RACIDA/ELEVATE-KEN/002/2025 Grand summary for construction of one 48M ³ elevated steel tank in Gadudia village, Mandera East.	

The site can be accessed through several all weather roads within Mandera East Sub- County.

NOTE:

1. All Prices quoted shall include VAT

1. **Statement of Compliance**

- a) I confirm compliance of all clauses of the General Conditions, General Specifications and Particular Specifications in this tender.
- b) I confirm I have not made and will not make any payment to any person, who can be perceived as an inducement to win this tender.

Signed:*for and on behalf of the Tenderer*

Date:

Official Rubber Stamp:

WARRANTY

The equipment and accessories should have a warranty of at least 2 years, from date of installation for failures caused by faulty design, materials or workmanship. The Terms of Warranty should be provided in the product catalogue and brochures.

PERFORMANCE BANK GUARANTEE (UNCONDITIONAL)

TENDER No. RACIDA/ELEVATE-KEN/002/2025

The Procurement Officer,

Rural Agency for Community Development and Assistance – RACIDA

Email Address: procurement@racida.org

Mandera Office: Malkasuftu Road Next to Garanda Hotel

Dear Sir/Madam,

WHEREAS(hereinafter called “the Contractor”) has undertaken, in pursuance of Contract No. dated to execute (hereinafter called “the Works”);

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of: Kshs. (*amount of Guarantee in figures*) Kenya Shillings (*amount of Guarantee in words*), and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of Kenya Shillings (*amount of Guarantee in words*) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change, addition or other modification of the terms of the Contract or of the Works to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any change, addition, or modification.

This guarantee shall be valid until the date of issue of the Certificate of Completion.

SIGNATURE AND SEAL OF THE GUARANTOR

Name of Bank

Address

Date

TENDER QUESTIONNAIRE

Please fill in block letters.

1. Full names of Tenderer:

.....

2. Full address of Tenderer to which tender correspondence is to be sent
(unless an agent has been appointed below):

.....

3. Telephone number (s) of Tenderer:

.....

4. Telex/Fax Address of Tenderer:

.....

5. Name of Tenderer’s representative to be contacted on matters of the tender during the tender period:

.....

6. Details of Tenderer’s nominated agent (if any) to receive tender notices.
This is essential if the Tenderer does not have his registered address in Kenya (name, address, telephone, telex):

.....

.....

Signature of Tenderer

Make copy and deliver to:
The Procurement Officer,
Rural Agency for Community Development and Assistance – RACIDA

Head Office Mandera

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2(c) and (2d) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 1 – General

Business Name

Location of business premises: Country/Town.....

Plot No..... Street/Road.....

Postal Address..... Tel No.....

Nature of Business.....

Current Trade Licence No..... Expiring date.....

Maximum value of business which you can handle at any time:
Kenya Shillings.....

Name of your bankers.....

Branch.....

Part 2 (a) – Sole Proprietor

Your name in full..... Age.....

Nationality..... Country of Origin.....

Citizenship details

Part 2 (b) – Partnership

Give details of partners as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>Shares</i>
1.
2.
3.
4.

KEY PERSONNEL

Qualifications and experience of key personnel proposed for administration and execution of the Contract. **(Signed CVs and copies of certificates MUST be attach)**

POSITION	NAME	YEARS OF EXPERIENC (GENERAL)	YEARS OF EXPERIENCE IN PROPOSED POSITION
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

I certify that the above information is correct.

.....
Title

.....
Signature

.....
Date

SCHEDULE OF CONTRACTS COMPLETED IN THE LAST FIVE (3) YEARS

Work performed on works of a similar nature, complexity and volume over the last 3 years.
(Copies of Completion Certificates, Handing over Certificates or Final payment MUST be attached as proof).

PROJECT NAME	NAME OF CLIENT	TYPE OF WORK AND YEAR OF COMPLETION	VALUE OF CONTRACT (Kshs.)

I certify that the above works were successfully carried out and completed by ourselves.

.....
Title

.....
Signature

.....
Date

SCHEDULE OF ON-GOING PROJECTS

Details of on-going or committed projects, including expected completion date.
(Copies of letter of offer **MUST** be attached as proof).

PROJECT NAME	NAME OF CLIENT	CONTRACT SUM	% COMPLETED	COMPLETION DATE

I certify that the above works are currently being carried out by ourselves.

.....
Title

.....
Signature

.....
Date

FINANCIAL REPORTS FOR THE LAST TWO YEARS

(Balance sheets, Profits and Loss Statements, Auditor’s reports, etc.

List below and attach copies)

- 1. _____.
- 2. _____.
- 3. _____.
- 4. _____.
- 5. _____.
- 6. _____.
- 7. _____.
- 8. _____.
- 9. _____.
- 10. _____.

I certify that the above works information is correct.

.....
Title

.....
Signature

.....
Date

EVIDENCE OF FINANCIAL RESOURCES TO MEET QUALIFICATION REQUIREMENTS

(Cash in Hand, Lines of credit, etc. List below and attach copies of supportive documents.)

- 1. _____.
- 2. _____.
- 3. _____.
- 4. _____.
- 5. _____.
- 6. _____.
- 7. _____.
- 8. _____.
- 9. _____.
- 10. _____.

I certify that the above works information is correct.

.....
Title

.....
Signature

.....
Date

DECLARATION FORM

To

Date

The Tenderer i.e. _____ (*name and address*) Declare the following:

- a) Has not been debarred from participating in the public procurement.
- b) Has not been involved and will not be involved in corruption and fraudulent practices regarding public procurement

_____ Title

_____ Signature

_____ Date

(To be signed by authorized representative and officially stamped)

CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM
(FOR YOUTH, WOMEN & DISADVANTAGED GROUPS)

All Tenderers are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2 (c) whichever applies to your type of business. Tenderers are advised that it is a serious offence to give false information on this form.

Part 1 – General

Business Name.....

Location of business premises.....

Plot No.Street/ Road

Postal Address Postal Code

Tel No.....

Facsimile.....

Mobile and CDMA No.....

E-mail:.....

Nature of your business

Registration CertificateNo.....

Maximum value of business which you can handle at any time KSh.....

Name of your BankersBranch... ..

*Names of Tenderer's contact person(s)

Designation/ capacity of the Tenderer's contact person(s)

Address, Tel, Fax and E-mail of the Tenderer's contact person(s)

.....

Part 2 (a) Sole Proprietor

Your name in full

Age..... NationalityCountry of origin

Part 2 (b) Partnership

Give details of partners as follows: -

Names	Nationality	Age	Shares (%)
1.....			
2.....			
3.....			
4.....			
5.....			

Part 2 (c) Registered Groups

Give details of members as follows: -

Names	Nationality	Age	Gender	Shares (%)
1.....				
2.....				
3.....				
4.....				
5.....				

Part 2 (d) Registered Company

Private or Public

State the nominal and issued capital of company-

*Nominal in KSh.

*Total Issued KSh.

Give details of all directors as follows

Name	Nationality	Age	Shares (%)
1.....			
2.....			
3.....			
4.....			
5.....			

Name of duly authorized person to sign for and on behalf of the Tenderer

.....

Capacity of the duly authorized person.....

Signature of the duly authorized person.....

***NOTES TO THE TENDERERS ON THE QUESTIONNAIRE**

3. *Bidders shall attach their copies of the National Identity Card/ Passport*
2. *The address and contact person of the Tendered provided above shall at all times be used for purposes of this tender.*
3. *The details on this Form are essential and compulsory for all Tenderers. **Failure to provide all the information requested shall lead to the Tenderer's disqualification.***

TENDER SECURITY DECLARATION FORM
(FOR YOUTH, WOMEN & DISADVANTAGED GROUPS)

(The Bidder shall complete in this form in accordance with the instructions indicated)

Date:.....
(insert date (as day, month, year) of Bid Submission)

Tender No.....
(Insert number of bidding process)

To:

TENDER No. RACIDA/ELEVATE-KEN/002/2025

The Procurement Officer,

Rural Agency for Community Development and Assistance – RACIDA

Email Address: procurement@racida.org

Mandera Office: Malkasuftu Road Next to Garanda Hotel

We, the undersigned declare that.

1. We understand that, according to your conditions, bids must be supported by a bid-securing declaration.
2. We accept that we will be automatically be suspended from being eligible for bidding in any contract with the purchaser for the period of the time of (insert the number of months or years) starting on (insert date), if we are in breach of our obligation(s) under the bid conditions, because we-
 - a. Have withdrawn our bid during the period of bid validity specified by us in the bidding data sheet: or
 - b. Having been notified of the acceptance of our bid by the purchaser during the period of bid validity,
 - i. Fail or refuse the contract, if required, or
 - ii. Fail or refuse to finish the performance security, in accordance with the ITT
3. We understand that this bid securing declaration shall expire if we are not the successful bidder, upon the earlier of
 - i. Our receipt of a copy of your notification of the name of the successful bidder; or
 - ii. Twenty-eight days after the expiration of our tender.

4. We understand that if we are a joint venture, the bid securing declaration must be in the name of the joint venture that submits the bid, and the joint venture has not been legally constituted at the time of bidding, the bid securing declaration shall be in the names of all future partners as named in the letter of intent.

Signed:.....

(insert signature of person whose name and capacity are shown)

in the capacity of.....

(insert legal capacity of person signing the bid securing declaration)

Name:.....

(insert complete name of person signing the bid securing declaration)

Duly authorized to sign the bid for and on behalf of:

.....

(insert complete name of bidder)

Date on..... Day of.....

(insert date signing)

EVALUATION CRITERIA

There are three levels of evaluation criteria subjected to Companies that bid for the rehabilitation of Harbuyo Earthpan in Mandera County . These are: -

1. Mandatory Requirements
2. Technical evaluation
3. Financial Evaluation

1. MANDATORY REQUIREMENT

This is a compulsory requirement and if a company fails to meet any of the mandatory requirements, it is deemed non-responsive. The following table shows the mandatory requirements

S/NO	REQUIRED DOCUMENTS	YES	NO
1	Certified copy of Certificate of incorporation		
2	Certified Copy of Valid Tax Compliance certificate (will be verified via TCC)		
3	Current Business Permit		
4	2 % Bid Bond		
5	NCA 7		
6	Pagination (BQ Must be serialized)		
7	Financial reports for the last two years		
8	RACIDA Declaration of compliance		
9.	Pricing matrix		
8	CR 12 form		
	TOAL SCORE		
	Add VAT		
	GRAND SUMMARY		

TECHNICAL EVALUATION

This is also a must for a firm or company to have and if a company fails to attain 70% of the technical requirements, it will not proceed to financial evaluation. The following table shows the technical requirements.

NO	REQUIRED DOCUMENTS	SCORE RATE	SCORE	RESPONSIVE/NON-RESPONSIVE
1	Dully filled business questionnaire	5		
2	Original and a copy of the properly filled and bounded BoQ	5		
3	Dully filled tender form	5		
4	Detailed work schedule should be provided	10		
5	Updated Company Profile	10		
6	CVs of Key personnel: Have at least a degree in specialization in Renewable energy, Mechanical/civil engineering or related professional courses.	20		
7	Work experience: proof of at least three similar work	25		
	TOAL SCORE	80		

NB: Only tenderers with 70 score shall proceed to Financial evaluation stage

2. FINANCIAL EVALUTION

NO	REQUIRED DOCUMENTS	SCORE RATE	SCORE/RAN K
1	<p>The maximum score under this stage of evaluation is 20 points. The below criteria will be used for financial evaluation.</p> <p>Financial Score = 20 (LQA/BQA)</p> <p>KEY:</p> <p>LQA= Lowest Quoted Amount</p> <p>BQA= Bidder Quoted Amount</p>	20	

T+F= ()