TENDER REF: RACIDA BORESHA -NABAD/007/2025
UNDERGROUND TANK WITH ANCILLARIES

Dear Bidder

Our reference: RACIDA BORESHA-NABAD/007/2025

SUBJECT: INVITATION TO TENDER FOR CONSTRUCTION OF UNDERGROUND TANK WITH ANCILLARIES IN MALKA-ARI IN Dollo Ado WEREDA

Dear Mr/Ms

Following your enquiry regarding the publication of the above -mentioned invitation to tender, please find enclosed the following documents, which constitute the tender document.

Any request for clarification must be received by RACIDA in writing at least **5 days** before the deadline for submission of tenders. RACIDA will reply to bidders' questions at least **4 days** before the deadline for submission of tenders.

Costs incurred by the bidder in preparing and submitting the tender proposals will not be reimbursed.

We look forward to receiving your tender and the accompanying tender guarantee at the address specified in the Instructions to Bidders before the deadline date **21st May 2025** at 4pm EAT as stated in the procurement notice.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

The Finance Manager/Procurement,
Rural Agency for Community Development and Assistance – RACIDA

CALL FOR TENDER

INVITATION TO TENDER FOR CONSTRUCTION OF UNDERGROUND TANK WITH ANCILLARIES IN MALKA-ARI IN Dollo Ado WEREDA

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A - INSTRUCTIONS TO BIDDERS

In submitting a contract, the bidder accepts in full and without restriction the special and general conditions governing this contract as the sole basis of this tendering procedure, whatever his own conditions of sale may be, which hereby waives.

Bidders are expected to examine carefully and comply with all instructions, forms, provisions and specifications contained in this tender document.

Failure to submit a tender containing all the required information and documentation within the deadline specified will lead to the rejection of the tender.

No account can be taken of any reservation in the tender as regards the tender document; any reservation will result in the immediate rejection of the tender without further evaluation.

1. Preamble

Rural Agency for Community Development and Assistance – RACIDA is a national non-governmental organization. Non- political, non-denominational and non -profitmaking, it was set up in Ethiopia in June 2,2011 to intervene in countries throughout the world. RACIDA's objectives are to save lives by combating hunger, disease, and those crises threatening the lives of helpless men, women and children.
RACIDA intervenes in the following situations:

To enhance self-reliance and prosperity amongst vulnerable pastoralist communities living in Arid and Semi-Arid Lands through promotion of better livelihood systems, sustainable use of natural resources and community empowerment.
We envision "Communities in Arid and Semi-Arid Lands in the Horn of Africa having secured livelihoods and sustainably managing their natural resources".

RACIDA opened a mission in Ethiopia in 2011

2. Purpose of the Call for Tenders

1. The purpose of this Call for Tenders is to solicit competitive offers for invitation to the tender for CONSTRUCTION OF UNDERGROUND TANK WITH ANCILLARIES IN MALKA-ARI. A detailed description of the goods and services required by RACIDA is contained in the technical specifications (see APPENDIX A – Technical specifications).

3. Call for Tenders Schedule:

	DATE	TIME*
Posting of tender	8th May 2025	At 10am EAT
Deadline for request for any clarifications from RACIDA	16th May 2025	Before 4pm EAT
Last date on which clarifications are issued by RACIDA	17th May 2025	Before 4pm local Time
Deadline for submission of tenders (receiving date, not sending date)	21st May 2025	Before 4pm EAT
Tender opening session by RACIDA	TBD	
Notification of award to the successful Tenderer	TBD	
Signature of the contract	TBD	

* All times are in the local time of Ethiopia
Please note all dates are provisional dates and RACIDA reserves the right to modify this schedule.

4. Questions and Clarifications

If RACIDA, either on its own initiative or in response to a request from a prospective bidder, provides additional information on the tender document, such information will be communicated simultaneously in writing to all the bidders.

Bidders may submit questions in writing to the following address, ideally by email, or by post mail, up to 5 days before the deadline for submission of tenders, specifying the publication reference and the contract title:

The Procurement Officer,
Rural Agency for Community Development and Assistance – RACIDA
Email Address: procurement@racida.org **Dollo Ado Office:**
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Any prospective tender seeking to arrange individual meetings with RACIDA during the tender period may be excluded from the tender procedure.

5. Clarification meeting / site visit

No site meeting is required. All relevant information, including responses to written requests for clarification not addressed during the meeting, will be communicated in writing to all bidders no later than three (3) days before the tender submission deadline. No further clarifications will be provided after this date.

Visits by individual prospective bidders, other than collecting the tender documents will not be permitted.

6. Eligibility

Participation in tendering is open on equal terms to any natural and legal persons or company registered in Ethiopia.

7. Instructions to submit an Offer

7.1 – Response Format

The tender shall consist of one original paper copy (marked "Original") and one copy (marked "Copy). These should be sealed in two separate inner plain envelopes, duly marked "original" and "copy".

Both inner envelopes shall be placed in a sealed non-identifiable outer envelope, with the words **"not to be opened before the tender opening session"** written in English.

The tenders shall be sent by registered mail, by private courier service or personal delivery against receipt to the address given below (in section 7.3).

This sealed non-identifiable envelope shall be titled:

The Finance Manager/Procurement
Rural Agency for Community Development and Assistance – RACIDA
Dollo Ado Office:

7.2 – Content of Tenders

The Tenderer must provide sufficient information in the proposal to demonstrate compliance with the requirements set out in each section of this request for proposal. The proposal shall include as a minimum:

1) Appendix B: The "Tender form for a supply contract" duly completed and signed
2) Appendix C "Supplier Questionnaire" duly completed. This questionnaire should be completed with all required information (copies of certified accounts, customer references, charts, Company information, etc…)
3) Appendix D "Pricing Matrix" or detailed Price offer with explanatory notes if necessary. Note that only budgets in ETB will be accepted.
4) Appendix F: "The Declaration of compliance and commitment to respect RACIDA Good Business Regulations" filled and signed by the duly authorized person.
5) Proof of Company Registration in Ethiopia by submitting the following documents.
    a) Certificate of Incorporation of Business
    b) VAT Registration Certificate
    c) Tax Compliance Certificate

6) A copy of the audited financial statements for the last two years (balance sheet and income statement).
7) A letter from the bidder's bank to guarantee the bidder's solvency
8) A technical bid consisting of a detailed description of the supply offered.
9) The details of the names, address and contact telephone of three (3) clients for whom the same type of services was provided in various and dispersed geographic locations. RAIDA reserves the right to contact these references, without notifying the Tenderer.

Failure to provide all the above and in the formats stipulated will AUTOMATICALLY result in disqualification of the Tenderer's proposal.

7.3 - Delivery Instructions

All bids must be submitted by 21st May 2025 before 4:00 pm (EAT) at RACIDA Dollo Ado Field Office in a sealed envelope to be marked with Construction of an Underground Tank with Ancillaries in Malka-Ari of Dollo Ado Woreda of Liben Zone of Somali Regional State". Late Bids will be automatically rejected.

The Finance Manager/Procurement
Rural Agency for Community Development and Assistance – RACIDA
Dollo Ado Office: Ethiopia
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7.4 - Late Proposals

Late proposals will not be accepted and will be returned to the Proponent or discarded.

All proposals will be irrevocable after the Call for Tenders closing date.
RACIDA reserves the right in its sole discretion to clarify any bid after closing by seeking further information from any or all bidders. However, bidders are cautioned that any clarification sought will not be an opportunity to either correct or change their offer in any substantive manner.

8. Call for Tender Process

RACIDA reserves the right to negotiate, accept or reject any or all proposals and quotations at its sole discretion and to pursue or act further on any responses it considers advantageous. RACIDA does not bind itself to accept the lowest prices or any proposal. All proposals will be irrevocable after the Call for Tenders closing date.

RACIDA reserves the right to select a shortlist of pre-selected suppliers, based on the criteria announced in paragraph 15 of the present document. Further discussions and competitive dialogue may then be conducted with the pre-selected suppliers.

9. Period of validity

Suppliers shall be bound by their tenders for a period of sixty (60) days minimum from the deadline for submission of tenders.

10. Currency of tenders

Tenders must be presented in Ethiopia Birr, VAT included

11. Language of offers and procedure

The offers, all correspondence and documents related to the tender exchanged by the bidder and RACIDA must be written in English.

12. Alteration or withdrawal of tenders

Bidders may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders referred to in Article 3. No tender may be altered after this deadline. Withdrawals must be unconditional and will end all participation in the tender procedure.

13. Costs of preparing tenders

All costs incurred by the bidder in preparing and submitting the tender are not reimbursable. All such costs will be borne by the bidder.

14. Opening, evaluation of tenders and selection criteria

The opening and examination of tenders is for the purpose of checking whether the tenders are complete and whether the tenders are generally in order.

The subsequent evaluation of the tenders shall be carried out at **RACIDA office in Dollo Ado** by an Evaluation Committee made up of representatives of RACIDA and observers from the donor.

The contract will be awarded to the bidder having presented the best value and is within the stipulated delivery time amongst those judged technically and administratively compliant.

Tenders will be evaluated on the criteria listed below:

- Ability to meet the requirements of the Call for tenders
- Compliance with RACIDA terms and conditions
- Total price/cost submission
- Demonstrable ability to perform all functions related to the scope within the time specified
- Bidders' references
- Bidders' product and service offering
- Bidders' ability to provide proactive logistics solutions
- Value added service

In the interests of transparency and equal treatment and without being able to modify their tenders, bidders may be required, at the sole written request of the evaluation committee, to provide

clarifications within 48 hours. Any such request for clarification must not seek the correction of formal errors or of major restrictions affecting performance of the contract or distorting competition.

Any attempt by a bidder to influence the evaluation committee in the process of examination, clarification, evaluation and comparison of tenders, to obtain information on how the procedure is progressing or to influence RACIDA in its decision concerning the award of the contract will result in the immediate rejection of his tender. No liability can be accepted for late delivery of tenders. Later tenders will be rejected and will not be evaluated.

15. Notification award and contract signature

The successful bidder will be informed in writing that its tender has been accepted (notification of award). RACIDA will send the signed purchase documents in two original copies to the successful bidder.

The unsuccessful tenderer will be informed by e-mail within the 10 days following the award.

Within 2 working days following the reception, the successful tenderer will sign, date and send back the contract. The successful tenderer will have to communicate the number and exact references of the bank account where the payments will be executed.

If the successful tenderer fails to sign and send back the contract within 10 working days, RACIDA can consider after notification the award as null and void.

After selection, and before signing the contract, RACIDA will inspect the equipment and the teams of the selected tenderer that will be allocated for the works. RACIDA reserves the right to de-select the tenderer if the capacity is deemed not to be adequate or compatible with that stated in the tender document.

16. Ownership of tenders

RACIDA retains ownership of all tenders received under this tender procedure. Consequently, bidders have no right to have their tenders returned to them.

17. Type of Contract

The contract that will be concluded between the successful tenderer and RACIDA is done according to RACIDA standard supply contract.
In this contract, the successful tenderer will be referred to as “the supplier”.
A contract draft is included in **Appendix G**.
By submitting an offer to this Call for tender, the tenderer accepts RACIDA’s contract elements. If any remark or reserve were to be raised by the tenderer, they should be clearly written down in a free format document included in the tender. Such documents should include the tender’s proposal to replace the discussed sections of the contract.
If the tenderer submits an offer with no clear feedback on **Appendix G**, then RACIDA will consider the submitted contract draft has been accepted in full by the tenderer; if the tendered is awarded the Contract, no discussion or request for change will be accepted on the Contract clauses.

18. Cancellation of the tender procedure

In the event of a tender procedure's cancellation, bidders will be notified by RACIDA.
If the tender procedure is cancelled before the outer envelope of any tender has been opened, the sealed envelopes will be returned, unopened, to the tenderers.

Cancellation may occur where:

1. The tender procedure has been unsuccessful, namely where no qualitative or financially worthwhile tender has been received or there has been no response at all.
2. The economic or technical parameters of the project have been fundamentally altered.
3. Exceptional circumstances or *force majeure* render normal performance of the project impossible.
4. All technically compliant tenders exceed the financial resources available.
5. There have been irregularities in the procedure, in particular, where these have prevented fair competition.

Under no circumstances will RACIDA be liable for damages, whatever their nature (in particular damages for loss of profits) or relation with the cancellation of a tender, even if RACIDA has been warned of the possibility of damages.

The publication of a procurement notice does not commit RACIDA to implement the announced programme or project.

19. Ethics

RACIDA pays very careful attention to working with companies that commit to respect basic Ethics Rules.
The tenderers have to read and understand the Good Business Regulations as defined by RACIDA and introduced in the Appendix E of this tender document. The tenderers will have to fill in and sign the Appendix F: *Declaration of compliance & commitment to respect RACIDA Good Business Regulations.*

B – TECHNICAL and COMMERCIAL SPECIFICATIONS

20. Technical description of the Goods / Services

CONSTRUCTION OF UNDERGROUND TANK WITH ANCILLARIES IN MALKA-ARI

21. Lots

The interested suppliers are required to submit their bid for the entire tender as a single package

22. Variation in quantity

RACIDA reserves the right to vary the quantities stipulated at the time of ordering within a range of 10% of the contract price. Under this variation, the unit prices used in the tender shall be applicable to the quantities procured.

23. Completion plan

The Supplier / contractor should be completing the work within 90 days from the time when the contract is signed.

24. Insurance

RACIDA shall bear no responsibility over losses or damages of the procured products incurred during the performance period and before acceptance of said products. It is therefore up to the supplier to ensure the products if necessary.

25. Quality of the Underground Tank

The work will be supervised by RACIDA representative. The District Water expert officer will be assessing the safety, functionality and durability of the underground tank and issue completion certificates for the confirmation of the completion of the quality work based on the specification and design provided by RACIDA.

25.1. Compliance and Suspension Clause

Certificate of Conformity

Prior to the commencement of loading or delivery, RACIDA shall issue a Certificate of Conformity or Non-Conformity based on the inspection of the goods and compliance with contractual specifications.

Suspension and Extension of Delivery Schedule

In the event that loading or delivery is suspended due to non-conformity or other justified reasons, and the suspension period exceeds eight (8) calendar days, the originally agreed delivery date or delivery plan shall be extended by a duration equal to the number of days exceeding the initial eight-day suspension.

The supplier shall not be penalized for such delays, provided that the suspension is directly related to issues requiring resolution by either party and the supplier has made reasonable efforts to comply.

25.2. Results of the preliminary inspection

- **Quality and Composition Standards**
  The quality and composition of all goods supplied under this Agreement shall conform to the specifications outlined in the Bill of Quantities.
- **Tolerances and Responsibility**
  RACIDA shall be solely responsible for defining the acceptable tolerances relating to product composition, quality, packaging, and marking. The supplier is required to comply strictly with these tolerances as communicated by RACIDA.
- **Packaging and Marking Requirements**
  All goods must be packaged and marked in accordance with the requirements specified by RACIDA. Any deviation from these requirements may result in rejection of the goods or delays in acceptance. If the results of the preliminary inspection comply with the requirements defined in the contract, RACIDA will inform the supplier to coordinate the delivery/loading of the products.

26.Documentation

For every consignment, the selected supplier will have to provide RACIDA with:

- a commercial invoice
- a receipt
- a delivery note for materials delivered
- a Certificate of Conformity or Certificates of Analysis (if applicable)
- other documents

Delivery slips will necessarily bear the Contract Reference and / or Purchase order number, batch numbers, serial numbers if any, the full designation and quantities of the delivery.

27. Delivery inspection and acceptance of the delivery

RACIDA representative or an independent or reliable inspection company will carry out the delivery inspection of the product.

The delivery inspection will take place in the warehouse of the supplier for EX-work contracts, RACIDA warehouse for CIF or delivered contracts.

The objective of the delivery inspection will be to assess the compliance with the terms of the contract of:

- The documentation provided by the supplier
- The quantity delivered/loaded
- The quality of the product delivered/loaded

RACIDA representative will indicate any remarks or non -conformity of the products on the delivery note provided by the supplier. These remarks will be the ground for possible payment deductions.

If the delivery inspection concludes that the delivery complies with the requirements of the contract, RACIDA will accept the products.

28. Non-conformity of delivery

28.1. Quality and condition

Should the quality or the condition of the products not satisfy RACIDA requirements at the moment of the preliminary inspection or delivery inspection, RACIDA reserves the right to demand:

- The delivery of products which conforms to the order. They will need to be replaced by the supplier at his/her own expense. The replacement will be executed as soon as possible, at the latest, within 15 calendar days from the discovery of the non-compliance (for food: from the issuing of a certificate of non-conformity). The replaced products will again be subject to the rules laid down in this contract.
- or the immediate reimbursement of the payment
- or the cancellation of the order and of the corresponding price

The supplier will have to remove specific markings of the non-accepted products when mentioning RACIDA and donor name.

28.2. Quantity

Should products be missing from delivery, the missing quantity will be delivered as soon as possible, at the latest 15 days after its discovery, at the expense of the supplier. The then delivered products will be subject to the rules laid down in this contract.

28.3. Delays

In the event of delays of delivery (total or partial) except in case of force majeure, RACIDA reserves the right without notice:

- To either apply penalties for delay in 2 % of the nominal value (before tax) of the **total** amount of the order per week of delay. Any fractional part of the week is to be considered a full week.
- Or to cancel the whole order or to cancel the balance of supplies which remains to be delivered.

28.4. Non-delivery

If delivery does not take place two weeks after the set delivery deadline, the contract will be deemed void.
In case of a non-delivery of goods meant to replace non-compliant products as delivered previously, or in case of missing quantities, the contract will be deemed void at the pro rata of the quantities still undelivered/missing.

29. Payment procedure

All payments will be made by bank transfer to the supplier account.

Payments will occur after acceptance of the products by RACIDA representative and upon the receiving of original invoices issued by the supplier.

Appendixes

Appendix A: Technical Specifications

Appendix B: Tender Form

Appendix C: Supplier Questionnaire

Appendix D: Detailed Pricing Matrix

Appendix E: RACIDA's Good Business Regulations

Appendix F: Declaration of Compliance with RACIDA Good Business Regulations

Appendix G: RACIDA Contract Template

TENDER REF: RACIDA BORESHA -NABAD/007/2025 UNDERGROUND TANK WITH ANCILLARIES

Appendix A:

TECHNICAL SPECIFICATIONS

TENDER FOR CONSTRUCTION OF UNDERGROUND TANK WITH ANCILLARIES IN MALKA-ARI

ITEM	DESCRIPTION	UNIT	QTY
1	**Underground Tank**		
i	**Earthwork (Excavation and backfilling)**		
ii	Excavation of underground tank with dimensions of (18m*10m*3m) and cart away the surplus excavated materials to where directed by the Engineer.	M3	825
iii	Excavation of, Silt trap (3*3*3m), inlet channels and footing of columns(0.8*0.8*0.5m deep)	M3	35
iv	Supply and lay 20cm thick high quality hardcore, well compacted, watered and graded to contain sufficient small pieces to fill all voids for entire excavated area of the underground tank including silt trap and back fill area of footings.	M3	80
	Subtotal Earthworks		
1	**Concrete and Works**		
1.01	Supply and cast 15cm thick mass RCC concrete slab in the main underground tank floor slab, silt trap floor and inlet channels with ratio 1:2:4 mix proportions, well vibrated and cured minimum 7 days.	M^3	70
1.02	Supply and cast 12 (0.8m*0.8*0.2m) reinforced cement concrete footings of M15 concrete grade (1:2:4).	M^3	3
1.03	Supply and cast 12 (0.4m*0.2m*3m) reinforced cement concrete columns of M15 concrete grade (1:2:4).	M^3	6
1.04	Supply and cast 72m*(0.4m*0.2m) reinforced cement concrete beams of M15 (1:2:4) concrete grade N:B Main lintel beams.	M^3	8
	Subtotal Concrete works		
1.1	**Steel works**		

1.11	Supply steel for slab in the main underground tank floor slab, silt trap floor and inlet channels. BRC Mesh A142 for the floors.	Rolls	2
1.12	Supply 12 (0.8m*0.8*0.2m) footings of Y12mm @ 20cm c./c for both ways.	LS	1
1.13	Supply 12 (0.4m*0.2m*3m) columns of 4Y14mm main reinforcement with R6mm links @ 25cm c/c.	LS	1
1.14	Supply and 72m*(0.4m*0.2m) beams of 4Y12mm main reinforcement with R6mm links @ 25cm c/c. N:B Main lintel beams.	LS	1
	Subtotal Steel works		
	Masonry works		
1.05	Construction of random rubble stone masonry wall of 40cm thick bedded and jointed with cement sand mortar of 1:4 proportions for the underground tank walls of 4m in height, minimum 1.1m above the ground level.	M3	100
1.06	Construct random rubble stone masonry stairs using D10 lintel for the underground tank with cement/sand mortar mix of 1:4	M3	6
1.07	Construction of random rubble stone masonry wall of 40cm thick bedded and jointed with cement sand mortar of 1:4 proportions for the silt trap and inlet channel walls of 2m in height, minimum 1m above the ground level.	M3	14
	Subtotal Masonry works		
	Waterproofing works		
1.08	Apply 5cm thick cement/sand floor screed of (1:2 Mix) on the underground tank floor slab, slit trap and inlet channels. Make sure to provide curved molding in corners and joints between wall and concrete base. This includes final cement slurry finish	M3	15.0
1.09	Apply three coats of 60mm thick cement and sand plaster (1:2 mix) on the internal walls of the underground tank, silt trap and inlet channels. Make sure to provide curved molding in corners and joints between wall and concrete base. This includes final cement slurry finish	M2	250
	Subtotal water proofing works		
	Roofing		
	Metallic roofing constructed as described properly coated with 2 coats red-oxide/grey primer or any approved anti rust paint		

1.16	Top chord (75x50x3mm)	M	70
1.17	Bottom chord (50X50X3mm)	M	40
1.18	Angles (50X50X3mm)	M	90
1.19	Struts (50X30X3mm	M	50
1.2	300X300X6mm base plates fixed to concrete/masonry walls	Pcs	10
1.21	12mm dia anchor bolts	Pcs	30
1.22	Grade 1 metallic paint - 2 coats	LS	1
1.23	Pre-painted IT4, Gauge 28 roofing sheets fixed to metallic purlins with appropriate screws. Area measured net	SM	275
1.24	Matching ridge caps, Gauge 28. Allow for over laps	M	75
1.25	Labor for fabrication and erection of the roof support structure and fixing of roof cover	LS	1
1.26	Allow for fabrication, and installation of lockable roof access cover	LS	1
1.27	Allow for fabriction and installation of trash rack with the following specifications; R16 mild steel rods welded at a spacing of 20mm properly fixed at the tank inlet	LS	1
	TOTAL FOR UNDERGROUND TANK		
2	**INSTALLATION OF SOLAR POWERED SURFACE BOOSTER PUMP**		
2.01	Supply and install Brushless surface solar pump, 750W/1HP, 3" dia suction With a minimum flow rate 20cubic/hr and max head 15M. WHC Solar or approved equivallent	Pcs	1
2.02	Control box	Pcs	1
2.03	Supply and install suction pipe with grating and equal size foot valve. Cost to include adjoining fittings	M	5
2.04	400W 24VDC crystalline solar modules	Pcs	6
2.05	Solar PV disconnect switch 1000/16A	Pcs	1
2.06	Fabrication, supply and installation of a 4M High steel solar support structure	LS	1
2.07	4MM*2 Core U/G cable	M	15
2.08	Lightening arrestor	Pcs	1
2.09	Earthrod C/W clamp 5/8*4FT	Pcs	1
2.1	Copper earth cable 10mm	M	10
2.11	Twin flat 4MM Cable with earth	M	15
2.12	Installation labor, transport, testing and commissioning	LS	1
	TOTAL FOR INSTALLATION OF SOLAR POWERED SURFACE BOOSTER PUMP		

3	**FENCE AND GATE (70mx50m)**		
3.01	Supply and fix angluar metalic bars (50mmx50mmx5mm) for fence post with spacing of 2.5m c/c, and 2.5m height (2m above the ground level and 0.5m under the ground level).	No	100
3.02	Supply and install galvanised Chain link Wire mesh (Gabion wire mesh) fence, Mesh opening 50mmx50mm, wire dai : 2mm, length= 20m , height: 2m each roll. Supply and fix 3 Line of Berber wire around the fence.	Rolls	15
3.03	Excavation of footing trenches and pouring Concrete to the footing for the angle bars having dimensions of (0.3x0.3x0.5)m. Each footing will be installed 5cm of galvonized wire mesh together with angular bar to hold on the ground rigidly.	CM	5
3.04	Supply and fix lockable double gate made of steel frame and weld mesh fill 3m wide 2m hght. The gate has to be fixed on concrete column which has a dimension of (0.4mx0.4mx3m)	PCS	1
	TOTAL FOR FENCE AND GATE		
4	**WATER KIOSK AND PVC TANK INSTALLATION**		
	EXCAVATIONS & EARTHWORKS;		
4.01	Excavate over site not exceeding 150mm deep, remove and deposit as directed.	CM	1.8
4.02	Excavate foundation trench not exceeding 0.8m deep	CM	7
4.03	Extra over "ditto" for excavation within rocky formation	CM	3.5
4.04	Backfill and ram	CM	3
4.05	Cart away remaining excavated earth material and deposit within site as directed.	CM	5.3
	SUB-STRUCTURE;		
	STRIP FOUNDATIONS 600mm WIDE & 150mm THICK;		
4.06	Reinforced concrete 1:2:4 in foundations	CM	1.5
4.07	10mm dia. Rod reinforcements	Length	4
4.08	8mm rod reinforcements	Length	2
	WALLING IN 1:3 GAUGED MORTAR;		
4.09	225mm thick Concrete Block walling	SM	12
4.1	Hoop iron belt reinforcement	Kgs	3
	FLOOR SLAB;		
4.11	250mm thick, approved hardcore	CM	2.5
4.12	50mm thick, mass concrete 1:4:8 blinding	CM	0.3
4.13	100mm thick mass concrete 1:2:4 floor slab	CM	0.6
4.14	Damp Proof Membrane	SM	6
4.15	Form work to sides of foor slab	SM	1.5
	WALLING;		

4.17	D.P.C. under walling	LM	16
4.18	225mm thick Concrete Block walling	SM	22
4.19	1,700x400x300mm Mass Concrete raised Apron		0.15
4.2	Waste water collection and drainage area walling	SM	2.5
	ROOFING;		
4.21	200 X 300mm Reinforced Concrete Ring Beams	CM	1.8
4.22	12mm diaMs Reinforcement bars	Length	10
4.23	8mm diaMs Reinforcement bars	Length	5
4.24	Provide for form work along soffit and sides of ring beams	SM	23
4.25	150mm thick, reinforced concrete roofing	CM	1.5
4.26	12mm diaMs Reinforcement bars at 200mm centre to centre	Length	8
4.27	Provide for form work along soffit and sides of R.C roof	SM	9
	PVC Tank mounted over R. C. Roof and accessories:		
4.28	Install PVC Tank of size 10,000 Liters on the Slab of the Kiosk Inclusive of piping	Item	1
4.29	Excavate and cover with a RC slab a 1000x1000x2000mm soak pit	Item	L/s
4.3	Construct one, 1700x500x75mm RC Kiosk counter reinforced with 50x50mm wire mesh	Item	L/s
	FIXTURES;		
4.31	**Doors & windows: -**		
4.32	Standard 850 x 2100mm steel casement door complete with frame and locks	No	1
4.33	Upward opening 1000high x 800mm wide steel casement window that opens and closes in vertical swing motion complete with frame, protective burglar proofing and locks	No	1
	FINISHES;		
4.34	20mm cement sand 1:3 plaster applied in 3 layers	SM	45
4.35	50mm cement: sand 1:3 floor screed placed in 2 layers	SM	4.6
4.36	Include red oxide powder	SM	4.6
4.37	Red oxide floor polish	SM	4.6
4.38	Emulsion paints	SM	45
4.39	Enamel paints	SM	38
	PLUMBING & PIPE FITTING;		
	Connection of the following pipes, fittings, and appurtenances		
4.4	50mm dia. G.I. tee	No	1
4.41	'Ditto' nipples	No	1
4.42	'Ditto' union	No	1
4.43	50 x25mm dia. Reducing bush	No	1
4.44	25mm dia. G.I. nipple	No	1
4.45	'Ditto' Gate valve	No	1

4.46	'Ditto' Union	No	1
4.47	'Ditto' class 'B' pipe	Length	1
4.48	'Ditto' 90^0 bends, M-F	No	4
4.49	25 x20mm dia. G.I. Reducing bush	No	1
4.5	20mm dia. G.I. nipples	No	9
4.51	'Ditto' Unions	No	5
4.52	'Ditto' Sockets	No	6
4.53	'Ditto' Tees	No	4
4.54	'Ditto' Gate valves	No	5
4.55	'Ditto' Plug	No	1
4.56	'Ditto' class 'B' pipe	Length	1
4.57	'Ditto' 90^0 Elbows, F-F	No	4
4.58	Allow for connection of Water Kiosk to the new 6 Inch Water Distribution Pipeline	Item	L/S
	TOTAL FOR WATER KIOSK		
5	**2 No. CATTLE TROUGHS**		
5.01	Clearance of trough area and removal of trees and stumps	SM	66
5.02	Excavate over site soil material to reduce levels not exceeding 225mm deep and cart away	SM	66
5.03	Excavation for raft foundation not exceeding 1.0 metres deep starting from reduced levels.	CM	22
5.04	225 mm thick approved hard-core filling, levelled and compacted in 150mm layers.	SM	22
5.05	Level and blind surface of hard-core with 50mm thick 1:4:8 concrete mix blinding.	SM	1.1
5.06	Formwork to sides of floor slab 150mm thick	M	26
5.07	Reinforcement bars D8. include for tying to floor slab	Kg	102
5.08	Insitu reinforced concrete:(mix 1:2:4) grade 20(20 mm aggregate):vibrated in foundation strip 150mm thick	CM	2.7
5.09	6"x9" approved local stone; squared; and rough chisel dressed one side, bedding and jointing in cement mortar (1:3) in Walls 150mm Thick	SM	13
5.10	Reinforcement bars D8. include for tying to walling	Kg	32
5.11	Plaster; 9mm first coat of cement: sand (1:3) steel trowelled in 25 mm thick 2 No. Coat work to sides of	SM	13
5.12	cattle trough internally. Include for water proofing		
5.13	Plaster; 9mm first coat of cement: sand (1:3) steel trowelled in 25 mm thick 2 No. Coat work to sides of cattle trough externally	SM	18

5.14	Supply, deliver to site approved hard- core, place and join with 1:3 cement mortar to form grouted riprap as directed. Include for levelling.	SM	48
5.15	Fabricate and install a 700mmx1000mm lockable 16g steel plate manhole hole cover framed and cross reinforced with 16g, 25mm hollow section steel cover.	No	1
5.16	**Fittings from tank to trough**		
5.17	2" Ø GI pipes "B'	No	2
5.18	2" Ø GI long nipple	No	4
5.19	2" Ø GI elbow	No	4
5.20	2" Ø GI backnut	No	4
5.21	2″ diameter union	No	1
5.22	2″ diameter gate valve	No	1
5.23	2"x1½" Ø reducing socket	No	1
5.24	1½" Ø plain socket	No	1
5.25	1½" Ø ball valve Pegler	No	1
	Total for Cattle trough summary		
6	**KITCHEN GARDEN**		
	Land Preparation		
6.01	Land clearing (weeding, removal of debris) 50M BY 30M	SM	40
6.02	Soil preparation (plowing, leveling)	SM	40
	Garden Structures		
6.03	Seed trays for nursery	PCS	30
6.04	Shade nets	SM	200
	Planting Materials & Seeds		
6.05	Fruit seeds (Mangoes, Guavas, Lemon etc.)	PACKETS	40
6.06	Garden Tools (Spade, Wheel barrows, Hoes, Forks, Axes, Pruners)	LS	1
	Pest & Disease Control		
6.07	Organic pesticides	LTR	20
6.08	Neem extract/insect traps	PCS	4
	Water Supply & Storage		
6.09	Water tank (2000L)	PCS	2
6.1	Watering cans/buckets	PCS	4
6.11	Hosepipes	ROLLS	2
	TOTAL FOR KITCHEN GARDEN		
	TOTAL COST FOR THE PROJECT		

Appendix B:

TENDER FORM FOR A SUPPLY CONTRACT

Publication reference:

Title of contract: TENDER FOR CONSTRUCTION OF UNDERGROUND TANK WITH ANCILLARIES IN MALKA-ARI

Place_____ date_____

To: RACIDA, Ethiopia

I - SUBMITTED BY

Name of tenderer: [……]
Nationality: [……]

Partners' name and nationality if any:

II - CONTACT PERSON (for this tender)

Name : [……]
Address : [……]
Telephone : [……]
Fax : [……]
E-mail : [……]

III - TENDERER'S DECLARATION(S)

To be completed and signed by the tenderer (including one from each partner in a consortium).

In response to your letter of invitation to tender for the above contract,
We, the undersigned, hereby declare that:

1 We have examined and accept in full the content of the document for invitation to tender No [……] of [.../……. /……]. We hereby accept its provisions in their entirety, without reservation or restriction.

2 We offer to deliver, in accordance with the terms of the tender document and the conditions and time limits laid down, without reserve or restriction:
Lot No [….]: [description of supplies with indication of quantities and origin]
Lot No [….]: [description of supplies with indication of quantities and origin]

3 The price of our tender [excluding the discounts described under point 4] is:

Lot No 1: [……...]

4 We will grant a discount of [%], or [……...] [in the event of our being awarded
Lot No ……].

5 This tender is valid for a period of [……] from the final date for submission of tenders, i.e. until [……/……. /……..]

6 We hereby confirm we have read, understand and we accept the "Technical Specifications" described in Appendix A. Our offer has been designed according to these specificities requested by RACIDA**.**

7 We hereby confirm we have read the Contract elements described in Appendix F and accept these conditions in full. In case our offer is awarded the Contract, we accept to sign a contract written on this base.
OR: we ask RACIDA to consider the alternate wording proposed in the attached document named [specify the name of your doc]

8 Our firm/company [and our sub suppliers] has/have the following nationality: [……]

9 We are making this application in our own right and for this tender [Lot No___].

10 We confirm that we are not tendering for the same contract in any other form.

11 We are providing evidence of our registration/statute.

12 We agree to abide by the standard ethics clauses and have no potential conflict of interest or any relation with other candidates or other parties in the tender procedure at the time of the submission of this application.

13 We will inform RACIDA Ethiopia immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this contract.

We note that RACIDA Ethiopia is not bound to proceed with this invitation to tender and that it reserves the right to award only part of the contract.

It will incur no liability towards us should RACIDA Ethiopia do so.

IV - CONTENT OF THE BID

We understand that a complete bid to submit to RACIDA must include:

1- Appendix B completed, signed and stamped, with all required certificates of business registration renewed 2017 EC.
2- A copy of Certificate of Incorporation or Business Company Registration
3- A copy of Trade license renewed for year 2017 EC.
4- A copy of Tax Identification Number certificates **(TIN)** and Tax clearance for the preceding year 2016 EC
5- A copy of VAT Registration certificates
6- BC 5 and above – Building Construction, water works etc
7- Recommendation letter for similar works for any Humanitarian Organization locals and international NGos or governmental organizations.
8- **Appendix C**: Supplier Questionnaire dully filled out
9- **Appendix D**: pricing matrix.
10- **Appendix F**: Declaration of Compliance with RACIDA Good Business Regulations

And any other documents "refer to article 6''

Name and first name: […….]

Duly authorized to sign this tender on behalf of:
[…….]

Place and date: […….]

Stamp of the firm/company:

This tender includes the following annexes:

[Numbered list of annexes with titles]

Appendix C:

Supplier Questionnaire

Company Name:

1- Range of products / services that the supplier offers:

2 - Country where the supplier's Headquarters are registered:
Please provide a copy of the business registration

3- Is the supplier part of an international company?
Please detail the link (headquarters / subsidiary) and list the other manufacturing and commercial sites, in the country and abroad.

4 – Is the supplier registered in Ethiopia?

5 – When was the company established in the country?
When was the headquarters created?

6 – What is the supplier's yearly income over the last 3 years?
What is the Group (if any) yearly income?
What is the profit and loss ratio over the last 3 years?

7 – How many employees are working for the supplier locally? and abroad?

8 - Is the supplier the manufacturer of the building products presented in the offer?

→ If yes, please give details: where is the manufacturing site? What is the production capacity?

→ If not, please briefly present the distribution channel and specify if the supplier is an official reseller for these products?
Please provide a copy of dealer registration

9 - Is the supplier able to provide Certificates of Origin for his products?

10 - Has the supplier already worked with RACIDA or RACIDA entity in the past?
Please detail which RACIDA entity, the period, the type of products / services sold, the volumes and amounts?

11 - Does the supplier supply other organization (UN/NGOs or private sector) Attach client list?

12 - Please name at least 2 Customer References: either customers in the Humanitarian sector, or customers which bought the same kind of products / services.
Briefly present the customer, the products sold to them, the period, and the outcome of the deal.
Please provide customers' contact details for RACIDA to contact them.

13 - Does the supplier have:
- Quality management policy?

National quality certification?
- an international quality certification?
Please provide copies of the
documents.

14 - Does the supplier have product stocks? Where are they located? What is the stock volume / value?

15 - Is the supplier able to provide audited financial statement for the last 2 years?

16 -What is the warranty given by the supplier on his product (if applicable)?

17 - Can the supplier warrant the supply of spare parts for a minimum of 2 years for equipment purchase?

18 - Can the Supplier provide Maintenance/service facilities/technical specialists?

Appendix D:

DETAILED PRICING MATRIX

PROPOSED CONSTRUCTION OF COMMUNITY UNDERGROUND TANK WITH ANCILLARIES

ITEM	DESCRIPTION	UNIT	QTY	RATE	TOTAL
	Underground Tank				
i	**Earthwork (Excavation and backfilling)**				
ii	Excavation of underground tank with dimensions of (18m*10m*3m) and cart away the surplus excavated materials to where directed by the Engineer.	M3	825		
iii	Excavation of, Silt trap (3*3*3m), inlet channels and footing of columns(0.8*0.8*0.5m deep)	M3	35		
iv	Supply and lay 20cm thick high quality hardcore, well compacted, watered and graded to contain sufficient small pieces to fill all voids for entire excavated area of the underground tank including silt trap and back fill area of footings.	M3	80		
	Subtotal Earthworks				
1	**Concrete and Works**				
1.01	Supply and cast 15cm thick mass RCC concrete slab in the main underground tank floor slab, silt trap floor and inlet channels with ratio 1:2:4 mix proportions, well vibrated and cured minimum 7 days.	M3	70		
1.02	Supply and cast 12 (0.8m*0.8*0.2m) reinforced cement concrete footings of M15 concrete grade (1:2:4).	M3	3		
1.03	Supply and cast 12 (0.4m*0.2m*3m) reinforced cement concrete columns of M15 concrete grade (1:2:4).	M3	6		
1.04	Supply and cast 72m*(0.4m*0.2m) reinforced cement concrete beams of M15 (1:2:4) concrete grade N:B Main lintel beams.	M3	8		
	Subtotal Concrete works				
1.1	**Steel works**				
1.11	Supply steel for slab in the main underground tank floor slab, silt trap floor and inlet channels. BRC Mesh A142 for the floors.	Rolls	2		

1.12	Supply 12 (0.8m*0.8*0.2m) footings of Y12mm @ 20cm c./c for both ways.	LS	1		
1.13	Supply 12 (0.4m*0.2m*3m) columns of 4Y14mm main reinforcement with R6mm links @ 25cm c/c.	LS	1		
1.14	Supply and 72m*(0.4m*0.2m) beams of 4Y12mm main reinforcement with R6mm links @ 25cm c/c. N:B Main lintel beams.	LS	1		
	Subtotal Steel works				
	Masonry works				
1.05	Construction of random rubble stone masonry wall of 40cm thick bedded and jointed with cement sand mortar of 1:4 proportions for the underground tank walls of 4m in height, minimum 1.1m above the ground level.	M3	100		
1.06	Construct random rubble stone masonry stairs using D10 lintel for the underground tank with cement/sand mortar mix of 1:4	M3	6		
1.07	Construction of random rubble stone masonry wall of 40cm thick bedded and jointed with cement sand mortar of 1:4 proportions for the silt trap and inlet channel walls of 2m in height, minimum 1m above the ground level.	M3	14		
	Subtotal Masonry works				
	Waterproofing works				
1.08	Apply 5cm thick cement/sand floor screed of (1:2 Mix) on the underground tank floor slab, slit trap and inlet channels. Make sure to provide curved molding in corners and joints between wall and concrete base. This includes final cement slurry finish	M3	15.0		
1.09	Apply three coats of 60mm thick cement and sand plaster (1:2 mix) on the internal walls of the underground tank, silt trap and inlet channels. Make sure to provide curved molding in corners and joints between wall and concrete base. This includes final cement slurry finish	M2	250		
	Subtotal water proofing works				
	Roofing				
	Metallic roofing constructed as described properly coated with 2 coats red-oxide/grey primer or any approved anti rust paint				
1.16	Top chord (75x50x3mm)	M	70		
1.17	Bottom chord (50X50X3mm)	M	40		
1.18	Angles (50X50X3mm)	M	90		
1.19	Struts (50X30X3mm	M	50		
1.2	300X300X6mm base plates fixed to concrete/masonry walls	Pcs	10		

1.21	12mm dia anchor bolts	Pcs	30		
1.22	Grade 1 metallic paint - 2 coats	LS	1		
1.23	Pre-painted IT4, Gauge 28 roofing sheets fixed to metallic purlins with appropriate screws. Area measured net	SM	275		
1.24	Matching ridge caps, Gauge 28. Allow for over laps	M	75		
1.25	Labor for fabrication and erection of the roof support structure and fixing of roof cover	LS	1		
1.26	Allow for fabrication, and installation of lockable roof access cover	LS	1		
1.27	Allow for fabriction and installation of trash rack with the following specifications; R16 mild steel rods welded at a spacing of 20mm properly fixed at the tank inlet	LS	1		
	TOTAL FOR UNDERGROUND TANK				
2	**INSTALLATION OF SOLAR POWERED SURFACE BOOSTER PUMP**				
2.01	Supply and install Brushless surface solar pump, 750W/1HP, 3" dia suction With a minimum flow rate 20cubic/hr and max head 15M. WHC Solar or approved equivallent	Pcs	1		
2.02	Control box	Pcs	1		
2.03	Supply and install suction pipe with grating and equal size foot valve. Cost to include adjoining fittings	M	5		
2.04	400W 24VDC crystalline solar modules	Pcs	6		
2.05	Solar PV disconnect switch 1000/16A	Pcs	1		
2.06	Fabrication, supply and installation of a 4M High steel solar support structure	LS	1		
2.07	4MM*2 Core U/G cable	M	15		
2.08	Lightening arrestor	Pcs	1		
2.09	Earthrod C/W clamp 5/8*4FT	Pcs	1		
2.1	Copper earth cable 10mm	M	10		
2.11	Twin flat 4MM Cable with earth	M	15		
2.12	Installation labor, transport, testing and commissioning	LS	1		
	TOTAL FOR INSTALLATION OF SOLAR POWERED SURFACE BOOSTER PUMP				
3	**FENCE AND GATE (70mx50m)**				
3.01	Supply and fix angluar metalic bars (50mmx50mmx5mm) for fence post with spacing of 2.5m c/c, and 2.5m height (2m above the ground level and 0.5m under the ground level).	No	100		
3.02	Supply and install galvanised Chain link Wire mesh (Gabion wire mesh) fence, Mesh opening 50mmx50mm, wire dai : 2mm, length= 20m , height: 2m each roll. Supply and fix 3 Line of Berber wire around the fence.	Rolls	15		

3.03	Excavation of footing trenches and pouring Concrete to the footing for the angle bars having dimensions of (0.3x0.3x0.5)m. Each footing will be installed 5cm of galvonized wire mesh together with angular bar to hold on the ground rigidly.	CM	5		
3.04	Supply and fix lockable double gate made of steel frame and weld mesh fill 3m wide 2m hght. The gate has to be fixed on concrete column which has a dimension of (0.4mx0.4mx3m)	PCS	1		
	TOTAL FOR FENCE AND GATE				
4	**WATER KIOSK AND PVC TANK INSTALLATION**				
	EXCAVATIONS & EARTHWORKS;				
4.01	Excavate over site not exceeding 150mm deep, remove and deposit as directed.	CM	1.8		
4.02	Excavate foundation trench not exceeding 0.8m deep	CM	7		
4.03	Extra over "ditto" for excavation within rocky formation	CM	3.5		
4.04	Backfill and ram	CM	3		
4.05	Cart away remaining excavated earth material and deposit within site as directed.	CM	5.3		
	SUB-STRUCTURE;				
	STRIP FOUNDATIONS 600mm WIDE & 150mm THICK;				
4.06	Reinforced concrete 1:2:4 in foundations	CM	1.5		
4.07	10mm dia. Rod reinforcements	Length	4		
4.08	8mm rod reinforcements	Length	2		
	WALLING IN 1:3 GAUGED MORTAR;				
4.09	225mm thick Concrete Block walling	SM	12		
4.1	Hoop iron belt reinforcement	Kgs	3		
	FLOOR SLAB;				
4.11	250mm thick, approved hardcore	CM	2.5		
4.12	50mm thick, mass concrete 1:4:8 blinding	CM	0.3		
4.13	100mm thick mass concrete 1:2:4 floor slab	CM	0.6		
4.14	Damp Proof Membrane	SM	6		
4.15	Form work to sides of foor slab	SM	1.5		
	WALLING;				
4.17	D.P.C. under walling	LM	16		
4.18	225mm thick Concrete Block walling	SM	22		
4.19	1,700x400x300mm Mass Concrete raised Apron		0.15		
4.2	Waste water collection and drainage area walling	SM	2.5		
	ROOFING;				
4.21	200 X 300mm Reinforced Concrete Ring Beams	CM	1.8		
4.22	12mm diaMs Reinforcement bars	Length	10		
4.23	8mm diaMs Reinforcement bars	Length	5		
4.24	Provide for form work along soffit and sides of ring beams	SM	23		

4.25	150mm thick, reinforced concrete roofing	CM	1.5		
4.26	12mm diaMs Reinforcement bars at 200mm centre to centre	Length	8		
4.27	Provide for form work along soffit and sides of R.C roof	SM	9		
	PVC Tank mounted over R. C. Roof and accessories:				
4.28	Install PVC Tank of size 10,000 Litres on the Slab of the Kiosk Inclusive of piping	Item	1		
4.29	Excavate and cover with a RC slab a 1000x1000x2000mm soak pit	Item	L/s		
4.3	Construct one, 1700x500x75mm RC Kiosk counter reinforced with 50x50mm wire mesh	Item	L/s		
	FIXTURES;				
4.31	**Doors & windows: -**				
4.32	Standard 850 x 2100mm steel casement door complete with frame and locks	No	1		
4.33	Upward opening 1000high x 800mm wide steel casement window that opens and closes in vertical swing motion complete with frame, protective burglar proofing and locks	No	1		
	FINISHES;				
4.34	20mm cement sand 1:3 plaster applied in 3 layers	SM	45		
4.35	50mm cement:sand 1:3 floor screed placed in 2 layers	SM	4.6		
4.36	Include red oxide powder	SM	4.6		
4.37	Red oxide floor polish	SM	4.6		
4.38	Emulsion paints	SM	45		
4.39	Enamel paints	SM	38		
	PLUMBING & PIPE FITTING;				
	Connection of the following pipes, fittings, and appurtenances				
4.4	50mm dia. G.I. tee	No	1		
4.41	'Ditto' nipples	No	1		
4.42	'Ditto' union	No	1		
4.43	50 x25mm dia. Reducing bush	No	1		
4.44	25mm dia. G.I. nipple	No	1		
4.45	'Ditto' Gate valve	No	1		
4.46	'Ditto' Union	No	1		
4.47	'Ditto' class 'B' pipe	Length	1		
4.48	'Ditto' 90^0 bends, M-F	No	4		
4.49	25 x20mm dia. G.I. Reducing bush	No	1		
4.5	20mm dia. G.I. nipples	No	9		
4.51	'Ditto' Unions	No	5		
4.52	'Ditto' Sockets	No	6		
4.53	'Ditto' Tees	No	4		
4.54	'Ditto' Gate valves	No	5		
4.55	'Ditto' Plug	No	1		

4.56	'Ditto' class 'B' pipe	Length	1		
4.57	'Ditto' 90^0 Elbows, F-F	No	4		
4.58	Allow for connection of Water Kiosk to the new 6 Inch Water Distribution Pipeline	Item	L/S		
	TOTAL FOR WATER KIOSK				
5	**2 No. CATTLE TROUGHS**				
5.01	Clearance of trough area and removal of trees and stumps	SM	66		
5.02	Excavate over site soil material to reduce levels not exceeding 225mm deep and cart away	SM	66		
5.03	Excavation for raft foundation not exceeding 1.0 metres deep starting from reduced levels.	CM	22		
5.04	225 mm thick approved hard-core filling, levelled and compacted in 150mm layers.	SM	22		
5.05	Level and blind surface of hard-core with 50mm thick 1:4:8 concrete mix blinding.	SM	1.1		
5.06	Formwork to sides of floor slab 150mm thick	M	26		
5.07	Reinforcement bars D8. include for tying to floor slab	Kg	102		
5.08	Insitu reinforced concrete:(mix 1:2:4) grade 20(20 mm aggregate):vibrated in foundation strip 150mm thick	CM	2.7		
5.09	6"x9" approved local stone; squared; and rough chisel dressed one side, bedding and jointing in cement mortar (1:3) in Walls 150mm Thick	SM	13		
5.10	Reinforcement bars D8. include for tying to walling	Kg	32		
5.11	Plaster; 9mm first coat of cement: sand (1:3) steel trowelled in 25 mm thick 2 No. Coat work to sides of	SM	13		
5.12	cattle trough internally. Include for water proofing				
5.13	Plaster; 9mm first coat of cement: sand (1:3) steel trowelled in 25 mm thick 2 No. Coat work to sides of cattle trough externally	SM	18		
5.14	Supply, deliver to site approved hard- core, place and join with 1:3 cement mortar to form grouted riprap as directed. Include for levelling.	SM	48		
5.15	Fabricate and install a 700mmx1000mm lockable 16g steel plate manhole hole cover framed and cross reinforced with 16g, 25mm hollow section steel cover.	No	1		
5.16	**Fittings from tank to trough**				
5.17	2" Ø GI pipes "B'	No	2		
5.18	2" Ø GI long nipple	No	4		
5.19	2" Ø GI elbow	No	4		
5.20	2" Ø GI backnut	No	4		

5.21	2″ diameter union	No	1		
5.22	2″ diameter gate valve	No	1		
5.23	2"x1½" Ø reducing socket	No	1		
5.24	1½" Ø plain socket	No	1		
5.25	1½" Ø ball valve Pegler	No	1		
	Total for Cattle trough summary				
6	**KITCHEN GARDEN**				
	Land Preparation				
6.01	Land clearing (weeding, removal of debris) 50M BY 30M	SM	40		
6.02	Soil preparation (plowing, leveling)	SM	40		
	Garden Structures				
6.03	Seed trays for nursery	PCS	30		
6.04	Shade nets	SM	200		
	Planting Materials & Seeds				
6.05	Fruit seeds (Mangoes, Guavas, Lemon etc.)	PACKETS	40		
6.06	Garden Tools (Spade, Wheel barrows, Hoes, Forks, Axes, Pruners)	LS	1		
	Pest & Disease Control				
6.07	Organic pesticides	LTR	20		
6.08	Neem extract/insect traps	PCS	4		
	Water Supply & Storage				
6.09	Water tank (2000L)	PCS	2		
6.1	Watering cans/buckets	PCS	4		
6.11	Hosepipes	ROLLS	2		
	TOTAL FOR KITCHEN GARDEN				
	TOTAL COST FOR THE PROJECT				

Appendix E:
RACIDA's
GOOD BUSINESS REGULATIONS

I. Preamble

RACIDA is a non-governmental organization. Private, non-political, non-denominational and non-profitmaking, it was set up in Ethiopia in 2011 to intervene in countries throughout the world.

RACIDA's vocation is to save lives by combating hunger, disease, and those crises threatening
the lives of helpless men, women and child

RACIDA intervenes in the following situations:

- In natural or man-made crises which threaten food security or result in famine,
- In situations of social / economic breakdown, linked to internal or external circumstances which place groups of people in an extremely vulnerable position,
- In situations where survival depends on humanitarian aid.

These Good Business Regulations are the ground for a professional working relationship between RACIDA and the suppliers.

There are general regulations valid unless others particular conditions are mentioned in the contract. **In case of conflicting terms within documents, the conditions of the contract or tender document will prevail on these Good Business Regulations.**

II. Principles of the procurement procedures

RACIDA has transparent procedures to award markets. Essential principles are

- *Transparency* in the procurement process
- *Proportionality* between the procedures followed for awarding contracts and the value of the markets
- *Equal treatment* of potential suppliers

The usual criteria for selecting a supplier are:

- Authorization to perform the market
- Financial capacities
- Economic capacities
- Technical expertise
- Professional capacities

The usual criteria to award markets are:

- Automatic award (the cheapest offer complying with all requirements)
- Best value for money (price/quality ratio)

III. Misbehavior, ineligibility and exclusion

RACIDA considers the following misbehavior as a valid ground for a systematic exclusion of an awarding market procedure and for the termination of all working relationships and contracts:

- **Fraud** defined as any intentional act or omission relating to:
  - The use or presentation of false, incorrect or incomplete statements or documents, which has as its effect the misappropriation or wrongful retention of RACIDA or institutional donors' funds
  - Non-disclosure of information, with the same effect
  - The misapplication of such funds for purposes other than those for which they were originally granted
- **Active corruption**: to deliberately promise or give an advantage to an official for him/her to act or refrain from acting in accordance with his duty in a way which damages or is likely to damage RACIDA or institutional donors' financial interests
- **Collusion**: the co-ordination of firm's competitive behavior, with the likely result that prices rise, output is restricted, and the profits of the colluding companies are higher than they would otherwise be. Collusive behavior does not always rely on the existence of explicit agreements between firms but can also be tacit.
- **Coercive practice:** harming or threatening harm, directly or indirectly, persons, or their property to influence their participation in a procurement process or affect the execution of a contract.
- **Bribery:** to offer RACIDA employees monetary or in-kind gifts in order to gain additional markets or to continue a contract
- **Involvement in a criminal organization** or any other **illegal activity** established by a judgement that has the force of *res judicata*
- **Immoral Human Resources practices:** exploitation of child labor and the non-respect of basic social rights and working conditions of employees or sub suppliers

RACIDA will exclude from a procurement procedure any candidate or tenderer falling into one of the following cases:

- To be **bankrupt** or to be wound up, to have affairs administered by the courts, to have enter into an arrangement with creditors, to have suspended business activities, to be the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations
- To have been **convicted of an offence** concerning professional conduct by a judgement that has the force of *res judicata*
- To have been **guilty of grave professional misconduct** proven by any means that RACIDA can justify
- To have not fulfilled obligations relating to the payment of **social security contributions** or the **payment of taxes** in accordance with the legal provisions of the country in which they are established or with those of the country where RACIDA mission is operating or those of the country where the contract is to be performed
- They have been the **subject of a judgement** that has the force of res judicata for fraud, corruption, involvement in a criminal organization or any other illegal activity detrimental to the Communities' financial interests
- To have been declared to be **serious breach of contract** for failure to comply with their contractual obligations in another previous procurement procedure

RACIDA will not award contracts to candidates or tenderers who, during the procurement procedure:

- Are subject to a conflict of interest

- Are you guilty of misrepresentation in supplying the information required RACIDA as a condition of participation in the contract procedure or fail to supply this information

IV. Administrative and financial sanctions

In the event a supplier, candidate or tenderer is engaged in corrupt, fraudulent, collusive or coercive practices RACIDA will impose:

- **Administrative sanctions**

Administrative sanctions are the official notification of misconduct to the relevant civil or commercial authorities and the immediate termination of all existing working relationships.

- **Financial sanctions**

RACIDA will request the reimbursement of the cost linked directly and directly to the conduct of a new tendering process or market award. If any, the tender or performance guarantee will be kept by RACIDA.

V. Information of the Donors

RACIDA will inform immediately the Institutional Donors and will provide all the relevant information in the event a supplier, candidate or tenderer is engaged in corrupt, fraudulent, collusive or coercive practices.

VI. Provision for institutional donors

The suppliers agree to guarantee the right to access their financial and accounting documents to the representatives of RACIDA's institutional donors for the purpose of checks and audits.

VII. Documents about being a supplier

Hereafter is the minimal documentation a supplier working with RACIDA will have to provide:

- Personnel national ID document of the supplier/company representative
- Status and registration of the company
- Mission order or power of attorney authorizing the representative to contact **Important note:** Additional documentation may be required for a particular market.

In addition, the supplier should have at least the following administrative material:

- Invoice
- Waybill (or delivery note)
- Receipt
- Official stamp
- Tax clearance certificate

Appendix F:

Declaration of compliance & commitment to respect RACIDA's

Good Business Regulations

I, undersigned …*representative name*…….. representative of …*company name*…….
certified that I have read and understood these regulations.

On behalf of the company I act for, I accept the terms of RACIDA Good Business Regulations, and I commit to achieve the best performances in the event ……. *company name*…… is awarded a market.

In addition, I certify that …… ……. *company name* ……. doesn't fall in any of the conditions mentioned in paragraph III: Misbehavior, ineligibility and exclusion.

I explicitly guarantee that …… *company name* ……..…. respects the principle of the non-exploitation of child labor and respects the basic social rights and working conditions of employees and sub suppliers.

Last, I hereby certify that ……. *company name* …...……... is not involved in any pending lawsuit regarding fraud, corruption, bribery or any illegal activity, and has not been convicted guilty of such practices at any time.

Date:
(Signature and stamp)

Important note . *All the pages of these Good Business Regulations must be endorsed with the initials of the company representative.*

Appendix G:

PURCHASE CONTRACT

Note to Tenderers: This document will only be shared with the final supplier selected