



TENDER No. RACIDA/USAIDBHA-MDR2021/2022-002

PROPOSED EXTENSION OF WATER SUPPLY IN 4 STRATEGIC KEY

BOREHOLES IN GUTICHA, OLLA, GIRISA & RHAMU DIMTU

IN MANDERA COUNTY.

CLOSING DATE – 4th October 2021 AT 4:00 PM

LETTER OF INVITATION TO TENDER
NO. RACIDA/USAIDBHA-MDR2021/2022-002

Rural Agency for community development and assistance RACIDA invites sealed tenders for the Extension of Water Supply in 4 Strategic Key Boreholes In Guticha, Olla, Girisa & Rhamu Dimtu in Mandera County whose specifications are detailed in the Tender Documents, interested eligible may inspect, review and submit the same free of charge. Bidders who choose to bid should submit their application to the procurement department

Please note that:-

1. Bidders quotes should be net inclusive of all taxes, must be in Kenya Shillings and Shall remain valid for at least ninety (90) days from the closing date of the tender.
2. Bids must be accompanied by a bid security in the form and amount specified in the Tender Documents. The bid security must be valid for atleast a period of thirty (30) days from the date of the tender opening.
3. Bidders must submit a proposed Works Programme, failure to which the tender will be non-responsive. Please note that the contract period will be Twelve (12) weeks.
4. Bidders **MUST** comply with Section A (Instructions to Tenderers) of the Tender Documents.
5. Bidders **MUST** fill all the forms in Section of the Tender Document except the Performance Bank Guarantee form and the Bank Guarantee for Advance Payment Form.
Failure To Fill The Forms Comprehensively Will Render The Bid Non- Responsive.
6. Bidders **MUST** submit with their offer detailed technical specification technical data for the products they intend to supply as requested in the Tender Document.
7. Completed Tender documents are to be enclosed in plain sealed envelopes marked with the Tender name: Proposed extension of Water Supply in 4 Strategic Key Boreholes In Guticha, Olla, Girisa & Rhamu Dimtu in Mandera County and Tender Number RACIDA/USAIDBHA-MDR2021/2022-002 in accordance with the Instructions to Tenders in the tender documents and must be deposited in the tender box in RACIDA Mandera office on or before the date specified in the advertisement.

Bids must addressed to:

**THE PROCUREMENT OFFICER,
RURAL AGENCY FOR COMMUNITY DEVELOPMENT AND ASSISTANCE - RACIDA,
MOI ROAD NEXT TO CUSTOMS OFFICE
MANDERA**

So as to be received on or before **4th October,2021, at 4:00 PM Nairobi time .**

8. Tenders will be opened on the date specified in the advertisement thereafter in the presence of the candidates or their representatives who choose to attend at the above address.
9. Rural Agency for community Development and assistance (RACIDA) reserves the right to accept or reject in part or in whole any tender without giving reasons.

FORM OF TENDERER

**To: THE PROCUREMENT OFFICER,
RURAL AGENCY FOR COMMUNITY DEVELOPMENT AND ASSISTANCE - RACIDA,
MOI ROAD NEXT TO CUSTOMS OFFICE
MANDERA**

**TENDER No. RACIDA/USAIDBHA-MDR2021/2022-002 PROPOSED EXTENSION OF WATER
SUPPLY IN 4 STRATEGIC BOREHOLES IN GUTICHA, OLLA, GIRISA & RHAMU DIMTU
IN MANDERA COUNTY.**

1. In accordance with the Instructions to Tenderers, Conditions of Contract, Specifications and Bills of Quantities for the execution of the above named Works, we, the undersigned offer to construct, install and complete such Works and remedy any defects therein for the sum of:

Kshs..... *[Amount in figures]*
Kenya Shillings.....
..... *[Amount in words]*

We undertake, if our tender is accepted, to commence the works as soon as is reasonably possible after the receipt of the management's notice to commence, and to complete the whole of the works comprised in the Contract within the time stated in the Appendix to Conditions of Contract.

1. We agree to abide by this tender for a period of 90 days from the date of tender opening, and shall remain binding upon us and may be accepted at any time before the expiry of that period.
2. Unless and until a formal Agreement is prepared and executed this tender together with your written acceptance thereof, shall constitute a binding Contract between us.
3. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this day of20.....

Signaturein the capacity of

duly authorized to sign tenders for and on behalf of:

..... [Name of Tenderer]
of.....*[Address of Tenderer]*

PIN No.

VAT CERTIFICATE No

Witness: Name
 Address
 Signature

FORM OF TENDER SECURITY

WHEREAS.....

(hereinafter called "the Tenderer")

) has

submitted his tender dated.....for the construction of
.....
..... (Name of Contract)

KNOW ALL PEOPLE by these presents that WE.....

having

our

registered office at

(hereinafter called "the Bank"), are bound

unto

.....

(hereinafter called "the Employer") in

the

sum of KShs.....

for which payment well and truly to be

made

to the said Employer, the Bank bind itself, its successors and assigns by these presents sealed with

the Common Seal of the said Bank this.....Day of
..... 20.....

THE CONDITIONS of this obligation are:

1. If after tender opening the tenderer withdraws his tender during the period of tender Validity specified in the instructions to tenderers

Or

2. If the tenderer, having been notified of the acceptance of this tender by the Employer during the period of tender validity:

a. Fails or refuses to execute the form of Agreement in accordance with the Instructions to Tenderers, if required; or

b. Fails or refuses to furnish the Performance Security, in accordance with the Instructions to Tenderers; or

c. Rejects a correction of an arithmetic error in the tender

We undertake to pay to the Employer up to the above amount upon receipt of his first

written

demand, without the Employer having to substantiate his demand, provided that in his demand the

Employer will note that the amount claimed by him is due to him, owing to the occurrence of one or

both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the said date.

[Date]

[Signature of the Bank]

[Witness]

[Seal]

EXTENSION OF WATER SUPPLY IN 4 STRATEGIC BOREHOLES

Introduction

RACIDA has worked in Mandera County for the last 17 years and has focused on building the resilience of rural pastoralists' communities in the County. This is in line with the organizations core mandate of enhancing self-reliance and prosperity amongst vulnerable pastoralist communities through promotion of better livelihood systems and sustainable use of natural resources. By implementing this project and carrying our activities in WASH; agriculture and food security; in the proposed project, RACIDA is working toward achieving a lasting impact on the social and economic development of the targeted communities in Mandera County.

Currently, communities in Mandera County, Kenya, have faced significant economic and social crises due to recurrent conflict and climatic shocks. Since 2019, the County has been exposed consecutively to drought, conflict, multiple locust invasions, and more recently, in 2020, COVID-19. The failure of sequential rains through 2020 across Mandera has negatively impacted livestock productivity and household purchasing power for these communities whose primary livelihood is pastoralism. Responses to recurrent shocks have been slow, and communities have exhausted their local coping strategies, pushing them to rely on humanitarian aid. There are currently an estimated 216,864 people in need of humanitarian assistance including, access to water, food, Nutrition, WASH NFIs, fodder for livestock, and livestock vaccinations.

To address the pre-identified community needs, RACIDA proposes to Implement an integrated response to the triple crisis of drought, desert locusts and COVID-19 (IETC) by leveraging complementary and interventions across WASH, nutrition, and agriculture sectors. The IETC project activities will improve livestock livelihoods by improving livestock disease surveillance, vaccinations, and access to fodder and water. Simultaneously, RACIDA proposes to support improved access to water supply and hygiene services by rehabilitating water points, providing key hygiene messages and WASH NFIs. Water supply rehabilitation will also support health facilities that IETC is supporting with integrated WASH and nutrition activities. At each outreach site RACIDA and the Ministry of Health are providing social behavior change interventions in MIYCN-E, management of malnutrition activities, and supplemental nutrition assistance.

EXTENSION OF WATER SUPPLY IN 4 STRATEGIC BOREHOLES IN, MANDERA COUNTY

Extension Of Water Supply In 4 Strategic Boreholes In Guticha, Olla, Girisa & Rhamu Dimtu In Mandera County.

Guticha, Olla, Girisa & Rhamu Dimtu are run by diesel-powered generators. These boreholes are strategic,

high yielding and are used as emergency boreholes, especially during dry periods and in times of drought.

The 4 No. Boreholes are Guticha, Olla, Girisa & Rhamu Dimtu in Mandera county.

The general location of the sites are as shown in the Map below. The sites can be accessed through several all weather roads within the sub-county.

DESCRIPTION OF LOCATION OF SITES

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1. **GIRISA:** This borehole is located 5 kms North East of Rhamu town along the river Daua . Particular information on this borehole is given below

GIRISA BOREHOLE INFORMATION

Borehole Depth	20M
Total head (dynamic head)	30M
Installed Pump Rating	32KW
Installed Diesel Generator Power Rating	32KVA
Storage tank Type	Existing two(2) elevated tanks each with a capacity of 30M ³ and one (1) masonry tank

2. **RHAMU DIMTU :** This borehole is located along River Daua between Rhamu and Malkamari.

RHAMU DIMTU BOREHOLE INFORMATION

Borehole Depth	30M
Total head (dynamic head)	24M
Installed Pump Rating	15KW
Installed Diesel Generator Power Rating	30KVA
Storage tank Type	Three(3) masonry tanks each with 30M ³

3. **OLLA BOREHOLE :** This borehole is located along Rhamu -Banissa road in Ashabito division
Particular information on this borehole is given below

OLLA BOREHOLE INFORMATION

Borehole Depth	300M
Total head (dynamic head)	250M
Installed Pump Rating	11KW
Installed Diesel Generator Power Rating	30KVA
Storage tank Type	Two masonry tanks each with a capacity of 30M ³

4. **GUTICHA BOREHOLE:** This borehole is located North West of Ashabito .Particular information on this borehole is given below

GUTICHA BOREHOLE INFORMATION

Borehole Depth	300M
Total head (dynamic head)	250M
Installed Pump Rating	11KW
Installed Diesel Generator Power Rating	30KVA
Storage tank Type	One masonry tank 50M ³ and 1 elevated PVC tank with a capacity 10M ³

BILLS OF QUANTITIES

NOTE:

All Prices quoted shall include VAT

1. Statement of Compliance

- a) I confirm compliance of all clauses of the General Conditions, General Specifications and Particular Specifications in this tender.
- b) I confirm I have not made and will not make any payment to any person, who can be perceived as an inducement to win this tender.

Signed:*for and on behalf of the Tenderer*

Date:

Official Rubber Stamp:

PRICE SCHEDULE

The rates and prices inserted in the Bills of Quantities/Price Schedule are to be the full inclusive costs of the works, described under the items, complete in place and in accordance with the specifications, including costs, expenses and profits which may be required in and for the construction of the works described, together with any temporary works and installations which may be necessary and all general risks, liabilities and obligations set forth or implied in the documents.

A. RACIDA/USAIDBHA-MDR2021/2022-002/1 GUTICHA BOREHOLE

Required fast moving spare parts	Units	Unit cost	Total Cost
35 KVA genset	1.00		
Draw pipes (2 inch) with a length of @ 5M	22.00		
10m3 PVC tanks	1.00		
Accessories for plumbing	1.00		
Standard Water Kiosk with 3 water drawing taps	1.00		
7.5 Kw submersible pump	1.00		
Sub Total			
Add VAT 16%			
Total cost in KES			

B. RACIDA/USAIDBHA-MDR2021/2022-002/2 -OLLA BOREHOLE

Required fast moving spare parts	Units	Unit cost	Total Cost
32 KVA genset	1.00		
Draw pipes (2 inch) with a length of @ 6M	39.00		
10m3 PVC tanks	1.00		
Accessories for plumbing	1.00		
Standard Water Kiosk with 3 water drawing taps	1.00		
7.5 Kw submersible pump	1.00		
Sub-Total			
Add VAT 16%			
Total cost in KES			

C. RACIDA/USAIDBHA-MDR2021/2022-002/01/03-GIRISA BOREHOLE

Required fast moving spair parts	Units	Unit cost	Total Cost
Draw pipes (3 inch) with a length of @ 6M	3.00		
Fencing	1.00		
Livestock trough	1.00		
15 Kw Standby submersible pump	1.00		
Sub-Total			
Add VAT 16%			
Total Cost in KES			

DA/USAIDBHA-MDR2021/2022-002/01/04-RHAMU DIMTU BOREHOLE

Required fast moving spair parts	Units	Unit cost	Total Cost
Draw pipes (3 inch) with a length of @ 6M	5.00		
10m3 PVC tanks	1.00		
Accessories for plumbing	1.00		
Standard Water Kiosk with 3 water drawing taps	1.00		
Genset 30 kva	1.00		
Sub-Total			
Add VAT 16%			
Total Cost in KES			

SUMMARY

Summary price for the three sites;

SITE	AMOUNT (KSH)
<u>RACIDA/USAIDBHA-MDR2021/2022-002/01-GUTICHA BOREHOLE</u>	
<u>RACIDA/USAIDBHA-MDR2021/2022-002/02-OLLA BOREHOLE</u>	
<u>RACIDA/USAIDBHA-MDR2021/2022-002/01/03-GIRISA BOREHOLE</u>	
<u>RACIDA/USAIDBHA-MDR2021/2022-002/01/04-RHAMU DIMTU BOREHOLE</u>	
TOTAL	

WARRANTY

The pump equipment and accessories should have a warranty of at least 2 years, from date of installation for failures caused by faulty design, materials or workmanship. The Terms of Warranty should be provided in the product catalogue and brochures.

PERFORMANCE BANK GUARANTEE (UNCONDITIONAL)

**To: THE PROCUREMENT OFFICER,
RURAL AGENCY FOR COMMUNITY DEVELOPMENT AND ASSISTANCE - RACIDA,
MOI ROAD NEXT TO CUSTOMS OFFICE
MANDERA**

Dear Sir,

WHEREAS(hereinafter called “the Contractor”) has undertaken, in pursuance of Contract No. dated to execute (hereinafter called “the Works”);

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of: Kshs. (*amount of Guarantee in figures*) Kenya Shillings (*amount of Guarantee in words*), and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of Kenya Shillings (*amount of Guarantee in words*) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change, addition or other modification of the terms of the Contract or of the Works to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any change, addition, or modification.

This guarantee shall be valid until the date of issue of the Certificate of Completion.

SIGNATURE AND SEAL OF THE GUARANTOR

Name of Bank

Address

Date

TENDER QUESTIONNAIRE

Please fill in block letters.

1. Full names of Tenderer:

.....

2. Full address of Tenderer to which tender correspondence is to be sent
(unless an agent has
been appointed below):

.....

3. Telephone number (s) of Tenderer:

.....

4. Telex/Fax Address of Tenderer:

.....

5. Name of Tenderer's representative to be contacted on matters of the tender during the tender
period:

.....

6. Details of Tenderer's nominated agent (if any) to receive tender notices.
This is essential if
the Tenderer does not have his registered address in Kenya (name, address,
telephone, telex):

.....

.....

Signature of Tenderer

Make copy and deliver to
**THE PROCUREMENT OFFICER,
RURAL AGENCY FOR COMMUNITY DEVELOPMENT AND ASSISTANCE - RACIDA,
MOI ROAD NEXT TO CUSTOMS OFFICE
MANDERA**

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2(c) and (2d) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 1 – General

Business Name

Location of business premises: Country/Town.....

Plot No..... Street/Road

Postal Address..... Tel No.....

Nature of Business.....

Current Trade Licence No..... Expiring date.....

Maximum value of business which you can handle at any time:
Kenya Shillings.....

Name of your bankers.....

Branch.....

Part 2 (a) – Sole Proprietor

Your name in full..... Age.....

Nationality..... Country of Origin.....

Citizenship details

Part 2 (b) – Partnership

Give details of partners as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>Shares</i>
1.
2.
3.
4.

Part 2(c) – Registered Company

Private or Public

State the nominal and issued capita of the company:

Nominal KShs.

Issued KShs.

Give details of all directors as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details*</i>	<i>Shares</i>
1.
2.
3.
4.

Part 2(d) Interest in the Firm:

Is there any person/persons in the employment of Rural Agency for Community Development and Assistance WHO has interest in this firm? Yes/No (Delete as necessary)

I certify that the above information is correct.

.....
Title	Signature	Date

** Attach proof of citizenship*

KEY PERSONNEL

Qualifications and experience of key personnel proposed for administration and execution of the Contract. (Signed CVs and copies of certificates **MUST** be attach)

POSITION	NAME	YEARS OF EXPERIENCE (GENERAL)	YEARS OF EXPERIENCE IN PROPOSED POSITION
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			

I certify that the above information is correct.

.....
Title

.....
Signature

.....
Date

SCHEDULE OF CONTRACTS COMPLETED IN THE LAST FIVE (3) YEARS

Work performed on works of a similar nature, complexity and volume over the last 3 years.

(Copies of Completion Certificates, Handing over Certificates or Final payment **MUST** be attached as proof).

PROJECT NAME	NAME OF CLIENT	TYPE OF WORK AND YEAR OF COMPLETION	VALUE OF CONTRACT (Kshs.)

I certify that the above works were successfully carried out and completed by ourselves.

.....
Title

.....
Signature

.....
Date

SCHEDULE OF ON-GOING PROJECTS

Details of on-going or committed projects, including expected completion date.
(Copies of letter of offer **MUST** be attached as proof).

PROJECT NAME	NAME OF CLIENT	CONTRACT SUM	% COMPLETED	COMPLETION DATE

I certify that the above works are currently being carried out by ourselves.

.....
Title

.....
Signature

.....
Date

FINANCIAL REPORTS FOR THE LAST TWO YEARS

(Balance sheets, Profits and Loss Statements, Auditor's reports, etc.)

List below and attach copies)

1. _____.
2. _____.
3. _____.
4. _____.
5. _____.
6. _____.
7. _____.
8. _____.
9. _____.
10. _____.

I certify that the above works information is correct.

.....
Title

.....
Signature

.....
Date

**EVIDENCE OF FINANCIAL RESOURCES TO MEET QUALIFICATION
REQUIREMENTS**

(Cash in Hand, Lines of credit, etc. List below and attach copies of supportive documents.)

1. . _____.
2. . _____.
3. . _____.
4. . _____.
5. . _____.
6. . _____.
7. . _____.
8. . _____.
9. . _____.
- 10 . _____.

I certify that the above works information is correct.

.....
Title

.....
Signature

.....
Date

DECLARATION FORM

To

Date

The Tenderer i.e. _____ (*name and address*) Declare the following:

- a) Has not been debarred from participating in the public procurement.
- b) Has not been involved and will not be involved in corruption and fraudulent practices regarding public procurement

Title

Signature

Date

(To be signed by authorized representative and officially stamped)

CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM
(FOR YOUTH, WOMEN & DISADVANTAGED GROUPS)

All Tenderers are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2 (c) whichever applies to your type of business. Tenderers are advised that it is a serious offence to give false information on this form.

Part 1 – General

Business Name.....

Location of business premises.....

Plot No.Street/ Road

Postal Address Postal Code

Tel No.....

Facsimile.....

Mobile and CDMA No.....

E-mail:.....

Nature of your business

Registration Certificate No.....

Maximum value of business which you can handle at any time KSh.....

Name of your BankersBranch... ..

*Names of Tenderer's contact person(s)

Designation/ capacity of the Tenderer's contact person(s)

Address, Tel, Fax and E-mail of the Tenderer's contact person(s)

.....

Part 2 (a) Sole Proprietor

Your name in full

Age..... NationalityCountry of origin

Part 2 (b) Partnership

Give details of partners as follows: -

Names	Nationality	Age	Shares (%)
1.....			
2.....			
3.....			
4.....			
5.....			

Part 2 (c) Registered Groups

Give details of members as follows: -

Names	Nationality	Age	Gender	Shares (%)
1.....				
2.....				
3.....				
4.....				
5.....				

Part 2 (d) Registered Company

Private or Public

State the nominal and issued capital of company-

*Nominal in KSh.

*Total Issued KSh.

Give details of all directors as follows

Name	Nationality	Age	Shares (%)
1.....			
2.....			
3.....			
4.....			
5.....			

Name of duly authorized person to sign for and on behalf of the Tenderer

.....

Capacity of the duly authorized person.....

Signature of the duly authorized person.....

***NOTES TO THE TENDERERS ON THE QUESTIONNAIRE**

3. *Bidders shall attach their copies of the National Identity Card/ Passport*
2. *The address and contact person of the Tendered provided above shall at all times be used for purposes of this tender.*
3. *The details on this Form are essential and compulsory for all Tenderers. **Failure to provide all the information requested shall lead to the Tenderer's disqualification.***

TENDER SECURITY DECLARATION FORM
(FOR YOUTH, WOMEN & DISADVANTAGED GROUPS)

(The Bidder shall complete in this form in accordance with the instructions indicated)

Date:.....
(insert date (as day, month, year) of Bid Submission)

Tender No.....
(Insert number of bidding process)

To:

Rural AGENCY FOR COMMUNITY DEVELOPMENT AND ASSISTANCE
P.O. BOX 82– 70300
MANDERA

We, the undersigned declare that.

1. We understand that, according to your conditions, bids must be supported by a bid-securing declaration.
2. We accept that we will be automatically be suspended from being eligible for bidding in any contract with the purchaser for the period of the time of (insert the number of months or years) starting on (insert date), if we are in breach of our obligation(s) under the bid conditions, because we-
 - a. Have withdrawn our bid during the period of bid validity specified by us in the bidding data sheet: or
 - b. Having been notified of the acceptance of our bid by the purchaser during the period of bid validity,
 - i. Fail or refuse the contract, if required, or
 - ii. Fail or refuse to finish the performance security, in accordance with the ITT
3. We understand that this bid securing declaration shall expire if we are not the successful bidder, upon the earlier of
 - i. Our receipt of a copy of your notification of the name of the successful bidder; or
 - ii. Twenty-eight days after the expiration of our tender.

4. We understand that if we are a joint venture, the bid securing declaration must be in the name of the joint venture that submits the bid, and the joint venture has not been legally constituted at the time of bidding, the bid securing declaration shall be in the names of all future partners as named in the letter of intent.

Signed:.....

(insert signature of person whose name and capacity are shown)

in the capacity of.....

(insert legal capacity of person signing the bid securing declaration)

Name:.....

(insert complete name of person signing the bid securing declaration)

Duly authorized to sign the bid for and on behalf of:

.....

(insert complete name of bidder)

Date on..... Day of.....

(insert date signing)

EVALUATION CRITERIA

There are three levels of evaluation criteria subjected to Companies that bid for the Extension Of Water Supply In 4 Strategic Boreholes In Guticha, Olla, Girisa & Rhamu Dimtu In Mandera County. These are: -

1. Mandatory Requirements
2. Technical evaluation
3. Financial Evaluation

1. MANDATORY REQUIREMENT

This is a compulsory requirement and if a company fails to meet any of the mandatory requirements, it is deemed non-responsive. The following table shows the mandatory requirements

S/NO	REQUIRED DOCUMENTS	YES	NO
1	Certified copy of Certificate of incorporation		
2	Certified Copy of Valid Tax Compliance certificate (will be verified via TCC)		
3	Current Business Permit		
4	2 % Bid Bond		
5	NCA 7 and above for Electrical works		
6	ERC Registration certificate		
7	Pagination (BQ Must be serialized)		
8	Financial reports for the last two years		
	TOAL SCORE		
	Add VAT		
	GRAND SUMMARY		

2. TECHNICAL EVALUATION

This is also a must for a firm or company to have and if a company fails to attain 70% of the technical requirements, it will not proceed to financial evaluation. The following table shows the technical requirements.

NO	REQUIRED DOCUMENTS	SCORE RATE	SCORE	RESPONSIVE/NON-RESPONSIVE
1	Dully filled business questionnaire	5		
2	Original and a copy of the properly filled and bounded BoQ	5		
3	Dully filled tender form	5		
4	Detailed work schedule should be provided	10		
5	Provision of the mast Manufacturer's ISO9001 2000 and accreditation certificate/Manufacturer Authorization.	15		
6	Updated Company Profile	5		
7	CVs of Key personnel: Have at least a degree in specialization in Renewable energy, Mechanical/chemical engineering, Microbiology or related professional courses. Registered with NEMA as a lead EIA/EA expert	15		
8	Work experience: proof of at least three similar work	15		
9	CR 12 form	5		
	TOAL SCORE	80		

NB: Only tenderers with 70 score shall proceed to Financial evaluation stage

3. FINANCIAL EVALUTION

NO	REQUIRED DOCUMENTS	SCORE RATE	SCORE/RANK
1	At least two years Audited Financial Report (2016/17 & 2017/18)	20	

T+F= ()

Final qualification in terms of marks is 85%